



# *Borough of Chambersburg*

*Department of Finance*

July 29, 2011

Dear Resident:

The Borough of Chambersburg reminds you of the need to obtain new residential, visitor and tradesmen parking permits. The current permits **EXPIRE August 31, 2011**. With the school year beginning August 29, 2011, increased enforcement will begin on this date.

New residential, visitor and tradesmen permits are available at the Borough of Chambersburg office at the first floor office utility counter. The hours are 8:00 A.M. to 5:00 P.M., Monday through Friday. **NEW THIS YEAR**, you will have the option to complete the enclosed application and mail it with payment to 100 South Second Street, Chambersburg, PA 17201 or drop it in one of our night depositories. Upon receipt of your payment and application a new sticker will be mailed to you. **IF YOU CURRENTLY HAVE A PERMIT, DO NOT DISCARD IT!** This permit will be reused for 2011-2012 and you will need to apply the new date sticker to your permit. If you need a new permit please indicate that on your application. If paying in person please bring your permit with you when you come in to renew.

When purchasing or renewing permits, be prepared to provide name and address of the owner of the vehicle, make, model, registration (license plate) number of the vehicle and the owner's driver's license number. If none of this information has changed since you last purchased a permit, that information is on file at the Borough office.

The prices will remain as follows:

Residential permit \$4.00  
Visitor permit \$2.00  
Tradesmen -No charge

Parking permit applications are also available on the Borough of Chambersburg's website by going to [www.chambersburg.borough.pa.us](http://www.chambersburg.borough.pa.us) and clicking on documents. It will be found under applications and permits.

**BOROUGH OF CHAMBERSBURG**

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