



**Monday, July 8, 2024**  
**REGULAR MEETING OF TOWN COUNCIL**

**All meetings shall be held at 7:00 o'clock p.m. in Council Hall, First Floor, Utility Addition Building, 100 South Second Street, Chambersburg, Pennsylvania. (Enter through the Rear Parking Lot or Queen Street Entrance). Any person who needs an accommodation in order to gain access to or participate in the meetings should call 717-251-2407 prior to the meeting they desire to attend.**

**1. Call to Order**

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- 1.01 Call Meeting to Order, 7:00 PM
- 1.02 Moment of Silence or Prayer
- 1.03 Pledge of Allegiance
- 1.04 Approval of Council Agenda as Presented

**2. Public Comment**

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- 2.01 Hear Visitors Concerning Matters Other than those on the Final Agenda. Visitors Desiring to Comment on a Particular Agenda Item Should Make Comments as that Agenda Item Occurs

**3. Consent Agenda**

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- 3.01 Approval of Consent Agenda (Award of Contracts, Routine and Previously Discussed)

**4. Consent Agenda - Award of Contracts - NONE**

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**5. Consent Agenda - Routine**

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- 5.01 Authorization for Proper Borough Officials to Execute an Updated Engagement Agreement with Salzmann Hughes P.C., of Chambersburg, PA, to Update the Existing Solicitor Agreement
- 5.02 Authorization to Accept the Resignation of a Firefighter in the Chambersburg Fire Department Effective 7/21/2024 and Further to Give Authorization to Receive a Certified List for Firefighter from the Chambersburg Civil Service Commission to Hire Up to 2 Probationary Firefighters for the Next Fire Academy Class
- 5.03 Authorization to Refer to the Parking Traffic and Street Light Committee a Request from the Franklin County Commissioners to Restore Emergency Vehicle Parking to the North Curb Line Only of Lincoln Way East in Front of the County Courthouse Annex Building
- 5.04 Authorization to Refer to the Parking, Traffic and Street Light Committee a Request from Penny Shaul to Adjust Downtown Meter Parking Fees During the Christmas Holiday Season
- 5.05 Authorization to Ratify the Appointment of Jonathan Mason to Serve the Position of Secretary/Treasurer of the Main Street Natural Gas, Inc. Board of Directors
- 5.06 Authorize Proper Borough Officials to Execute an Easement Agreement with Wolf Avenue Enterprises, Ltd to Establish a Permanent Sewer Easement Across Their Property at 437 Wolf Avenue for the Installation and Maintenance of a Sanitary Sewer Force Main

5.07 Authorization to Amend the 2024 Budget of the Chambersburg Sewer Department to Add an Additional Wastewater Treatment Plant Operator Trainee Position with No Impact to Sewer Rates or Fund Finances

5.08 Authorization for Proper Borough Officials to Renew a Vendor Agreement With Franklin/Fulton County MH/IDD/EI Program for Borough Staff to Continue to Provide Services, Outlined in the Agreement, through a Co-Responder, under the Provisions of MH/IDD Act of 1966, and the Oversight of the Chambersburg Chief of Police from July 1, 2024 through June 30, 2025 for a fee of \$3,750 per Month, up to \$45,500 Annually

5.09 Appointment of Melinda Thompson as HIPAA Privacy Officer

5.10 Authorization for Proper Borough Officials to Execute Change Order No. 2 of the Contract to Incorporate Additional Geo-Technical Services. Change Order No. 2 Results in a Net Increase of \$6,500; the Revised Contract Amount is \$639,100.00 and the Date of Substantial Completion Remains Unchanged at September 30, 2024

5.11 Authorization for the Franklin Fire Company Fire Police and/or Chambersburg Fire Police to Participate in a Non-Emergency Event (Including the Authorization of Workers Compensation Coverage) to Provide Assistance for a Hamilton Township Event to be Held on Saturday, August 3, 2024

5.12 Authorization to Approve Borough Plan RE-1605, a Final Land Development Plan for MotoMember Chambersburg as well as the Associated Development Agreement and Standard Stormwater Facilities Maintenance and Monitoring Agreement

5.13 Authorization to Update the Scope of Work and Cost for Shelly, Witter & Fox for Engineering Services to Prepare Plans for the Industrial Drive Storm Sewer System Improvements Project, Increasing the Cost by \$1,500.00, from \$29,550.00 to \$31,050.00, to be Paid by Bond Financing for the Storm Sewer Utility

5.14 Authorization to Update the Scope of Work and Cost for Dennis E. Black Engineering, Inc. for Engineering Services to Prepare Plans for the Pleasant Street Storm Sewer System Improvements Project, Increasing the Cost by \$12,081.62, from \$12,000.00 to \$24,081.62, to be Paid by the Storm Sewer Utility Capital Reserve

5.15 Authorization for the President of Town Council and Vice President of Town Council to Sign Delegation of Signing Authority Form Authorizing Phil Wolgemuth, Deputy Borough Manager, to Sign and Submit Financial Invoices for Pending HOME Program Grant Contract No. C000089022 Between the Pennsylvania Department of Community and Economic Development and the Borough of Chambersburg for \$347,792 to be Administered by Luminest, Inc. as a Community Housing Development Corporation Operating Grant for the South Main Commons Project at 252/256 South Main Street

## **6. Consent Agenda - Previously Discussed**

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6.01 Authorization for Proper Borough Officials to Execute the Last Collective Bargaining Agreement Between the Borough of Chambersburg and the International Association of Fire Fighters (IAFF) Local #1813, Previously Approved by Council on July 11, 2022, but Not Ready for Signatures Until Now

6.02 Authorization to Re-approve and Re-stamp Borough Plan RE-1577, a Final Land Development Plan for Remedy Park at 251 Grant Street

6.03 Authorization to Re-approve and Re-stamp Borough Plan RE-1601, a Final Subdivision Plan for the Borough of Chambersburg to Combine Eight Parcels at Chambers Fort Park

## **7. Regular Agenda**

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7.01 Authorization to Install a "Rainbow Bridge" Memorial Along the Rail Trail by the Recreation Department

7.02 Hear Report of Matters Discussed at the June 4, 2024, Planning and Zoning Commission Meeting

7.03 Authorization and Re-approval of a Revised Curb and Sidewalk Loan Program to Provide Construction Loans to Residential Property Owners that Meet Certain Income Limits and Who have Received a Curb and/or Sidewalk Repair Notice from the Borough

7.04 Authorization to Approve Resolutions, and Other Documents, for the FY 2024 Annual Action Plan, and Revisions to the FY 2021 and 2023 Annual Action Plans, for the Use of Community Development Block Grant (CDBG) Funds

7.05 Adjourn

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The meeting is also available via the Zoom meeting platform.

When: Jul 8, 2024 07:00 PM Eastern Time (US and Canada)

Topic: Chambersburg Town Council Meeting

Log in to Zoom in advance for this webinar is required:

<https://us06web.zoom.us/j/84809094488>