

COSTS ASSOCIATED WITH PARADES (OR SPECIAL EVENTS)

PARADE PERMIT FEE:

The Borough of Chambersburg does not currently charge a fee for a Parade or Special Event Permit but, there are costs associated with your event to which you will be responsible. Town Council will contribute a per-event credit of \$300 towards certain Police, Fire, EMS, or their barricades or vehicle expenses at your event (details below).

OTHER PERMIT FEES:

Your event may be required to obtain from the Borough or from the Borough's third party code enforcement agent, a variety of permits and approvals including but not limited to construction permits, fire code and safety permits, health licenses and food handling permits, etc. Permit fees are the responsibility of the event organizer. Plan approvals and fee payments must be made in a timely manner in order for your Parade Permit to be issued and valid.

POLICE:

The number of Police Officers assigned to each event is an operational public safety decision of the Chambersburg Police Department. Staff will total the cost of police services for your event. The aforementioned per-event credit of \$300 may be applied for expenses related to the staffing of uniform police officers (time and equipment if applicable) for each Parade Permit Issued, effective October 10, 2001. All expenses in excess of the \$300 are to be invoiced to the Parade or Special Event Organizer and are due and owing within ten (10) business days of the Parade or Special Event.

FIRE AND/OR EMERGENCY MEDICAL SERVICE:

The number of Borough employees assigned to each event is an operational public safety decision of the Chambersburg Fire Chief or his designee. Staff will total the cost of Fire/EMS services for your event. The aforementioned per-event credit of \$300 may be applied for expenses related to the Chambersburg Emergency Services Department

if they determine that fire fighters, fire inspectors, or emergency medical personnel must be present at your event, effective October 10, 2001. All expenses in excess of the \$300, for these costs, shall be invoiced to the Parade or Special Event Organizer and are due and owing within ten (10) business days of the Parade or Special Event.

TRAFFIC CONTROL AND SPECIAL EVENT MONITORS:

If the Chambersburg Police Department determines that your event requires the closing of streets to vehicular traffic or if your event requires vehicular or pedestrian traffic to be regulated, or if your event impacts public parking, then the Chambersburg Police Department may assign civilian Special Event Monitors to monitor and regulate vehicular and pedestrian traffic during your event.

Closing Borough Streets requires the permission, in advance, of the Chambersburg Police Department and Mayor; and, may be denied if such closure is dangerous, disruptive or requires excessive public safety personnel to accomplish. Please consider alternatives.

Closing State Owned Streets requires the permission, in advance, of the Chambersburg Police Department, the Mayor, and the Pennsylvania Department of Transportation. A detour plan must be filed with and approved by the State and failure to comply with the detour plan may result in fines and penalties. Please consider alternatives.

PENNSYLVANIA STATE LAW DOES NOT PERMIT CIVILIANS TO CONTROL TRAFFIC.

If the Chambersburg Police Department determines that Special Event Monitors must be present at your event, effective April 22, 2013, all expenses for these costs, shall be invoiced to the Parade or Special Event Organizer and are due and owing within ten (10) business days of the Parade or Special Event. The aforementioned \$300 credit DOES NOT apply to these expenses. The number of Borough employees assigned to each event is an operational public safety decision of the Chambersburg Police Chief or his designee.

PARADE RULES

ALCOHOLIC BEVERAGES:

Except as may be provided below, it shall be unlawful, within the Borough of Chambersburg, for any person to drink liquor or malt or brewed beverages upon any public street, public municipal parking lot, private parking lot open to public use or public park, or in any vehicle being operated or parked thereon.

Events on parking lots on private property but open to the public: If any person desires to possess, distribute or consume alcoholic beverages on parking lots on private property open to the public in the Borough of Chambersburg, said person must apply to the Borough Manager, or his duly authorized representative, for a permit therefore not less than 10 days prior to the date of the scheduled event for which the permit is requested. No fee shall be charged for said permit; however, a permit shall be issued only upon the meeting of certain conditions. Request additional information at (717) 261-3254.

ANIMALS:

No person shall own, possess, harbor or control any animal or bird which howls, meows, squawks or makes other sounds continuously and/or incessantly for a period of 10 minutes or makes such noise intermittently for 1/2 hour or more to the disturbance of any person at any time of the day or night, regardless of whether the animal or bird is situated in or upon private property. All feces must be removed and properly disposed.

BUILDING OR ERECTING:

Any erection, construction, reconstruction, alteration or moving of a building or other structure, including a sign authorized by a permit, shall be commenced, and any change in use of a building or land so authorized shall not be undertaken without a Land Use Permit. Applications can be obtained at the Borough Office.

CARNIVALS AND CIRCUSES:

A carnival is permitted as follows: (a) the operator or host, successfully completes and obtains a Land Use Permit, (b) the event is of a duration not to exceed one (1) day; and (c) the event commences after dawn and concludes before dusk. A carnival is defined as a traveling amusement show, festival, event, or other similar form of entertainment that typically includes rides, games and/or sideshows.

A fair is permitted: a gathering held at a specified time and place for the buying and selling of goods; such as a market; or an exhibition, such as of farm products or manufactured goods, usually accompanied by various competitions and entertainments; such as a state fair; or an exhibition intended to inform people about a product or business opportunity; such as a computer fair or a job fair; or an event, usually for the benefit of a charity or public institution, including entertainment and the sale of goods; such as a bazaar or a church fair.

A circus is permitted with special license. A circus is public entertainment consisting typically of a variety of performances by acrobats, clowns, and trained animals.

CURFEW:

It shall be unlawful for any child more than 11 years old and under the age of 18 years to loiter or remain, either on foot or in or on a vehicle, in or upon any of the public streets, highways, alleys, parks or other public places, as well as private property posted with a "no loitering" warning, of the Borough of Chambersburg, Franklin County, Pennsylvania, between the hours beginning at 10:30 p.m. and continuing until 5:00 a.m. on the following day on any Sunday, Monday, Tuesday, Wednesday or Thursday night, or between the hours beginning at 11:30 p.m. and continuing until 5:00 a.m. on the following day on a Friday or a Saturday night, unless such child shall be accompanied by a parent, guardian or other person having the legal care or custody of such child.

ELECTRICAL WORK:

The installing, repairing, or removing any electric wiring, electric wiring device(s), or electric appliance(s) shall not be undertaken without proper permits and inspection. Call Pennsylvania Municipal Codes Alliance (PMCA) at (717) 496-4996.

FIREARMS:

No person shall, except in necessary defense of person or property, fire or discharge any gun or other firearm within the Borough of Chambersburg, unless granted advance permission in writing by the Chief of Police.

FOOD:

- A. Manner of keeping food for sale; inspection. It shall be the duty of the keepers of stores, shops, stand and wagons from which articles of food are vended or sold to keep such places clean and in a sanitary condition, free from offensive odors or any accumulation of decomposed or decomposing animal or vegetable matter. Such stores, shops, stands and wagons shall be inspected by the Health Officer or other authorized agent of the Board of Health.
- B. Manner of keeping food when sold outside. No person, firm or corporation selling meat, fish, fruit or vegetables shall expose outside counters at stores or shops or on stands or in wagons unless they shall be at least two feet from the ground, pavement or floor and shall be thoroughly screened and protected from flies.
- C. No food may be served without proper permits and inspection. Call PA Municipal Code Alliance (PMCA) - (717) 496-4996.

LOITERING:

It shall be unlawful for any person to linger on Chambersburg municipal parking lots within the Borough of Chambersburg or in vehicles parked thereon, between the hours of 10:00 p.m. and 8:00 a.m., prevailing time, for a purpose unconnected with lawful activity related to the use and purpose for which such parking lots were established.

The Mayor and Town Council own the street and public sidewalk areas within the borough. The public has the right to travel on the streets and travel over and assemble on public sidewalks. It is a burden on the public's use of the sidewalk and street for persons to hang around for commercial purposes given the readily available alternate methods of handling commercial transactions, such as a shop or office, mail, door-to-door sales, brochures, newspapers, internet, television and radio. It is in the best interest of the public that a license be required to prevent restricted areas from being burdened by commercial hanging around. In addition to freeing up the sidewalk and street areas for the purpose of travel and assembly, the purpose of this rule is to reduce the noise, air pollution and congestion resulting from vehicles being stopped or slowing down because of commercial hanging around and to ensure access for safety vehicles to and through said designated areas by limiting commercial hanging around in certain areas.

NOISE:

- A. No person shall operate or permit the operation of the sounding of any horn or signaling device on any truck, automobile, motorcycle, emergency vehicle or other vehicle on any street or public place within the Borough except for an emergency or to avert danger.
- B. No person shall engage in or allow motor vehicle racing on any street or in public rights-of-way.
- C. No person shall sell anything by outcry within any area of the Borough zoned primarily for residential uses. The provisions of this section shall not be construed to prohibit the selling by outcry of merchandise, food and beverages at licensed sporting events, parades, fairs, circuses, public auctions and other similar licensed public entertainment events.
- D. No person shall play or permit the operation or playing of any radio, music player, sound amplifier, sound equipment or similar device from a motor vehicle which produces, reproduces or amplifies sound in such a manner as to be plainly audible or felt at a distance of 100 feet from the vehicle.
- E. The following actions are specifically prohibited between the hours of 10:00 p.m. of one day and 6:00 a.m. of the following day on Sundays and weekdays (except Friday

evening the quiet period begins at 11:00 p.m.) and between 11:00 p.m. of Saturday and 8:00 a.m. Sunday morning (the quiet periods), regardless of the sound level which is emitted:

- a. Play or permit the operation or playing of any radio, television, drum, musical instrument, music player, sound amplifier, phonograph or similar device which produces, reproduces or amplifies sound in such a manner as to be plainly audible or felt across a property line (if the abutting use is residential in nature) or from within another dwelling unit.
- b. In residential zoned districts, load or unload trucks or other motor vehicles or open, close or otherwise handle boxes, crates, containers, building materials, garbage cans or other objects in such a manner as to be plainly audible across a property line.
- c. Rebuild or test or otherwise work on any motorcycle, motor vehicle, motorboat or aircraft in such a manner as to be plainly audible across a property line.
- d. Operate or permit the operation of any equipment used in construction, repair, alteration or demolition work on buildings, structures, streets, alleys or appurtenances thereto.
- e. In residential zoned districts, except when necessary to provide access to and from a property, operate or permit the operation of any power equipment used for home or building repair or grounds maintenance, including, but not limited to, power saw, power generator, sander, lawn mower, and garden equipment.
- f. Operate or permit the operation of any power equipment, including, but not limited to, chain saws, pavement breakers, log chippers, power generators, powered hand tools.
- g. Operate or permit the operation of any model aircraft powered by internal combustion engines, whether tethered or not, or the firing or operating of model rocket vehicles or other similar noise-producing devices.
- h. Yell, shout, whistle, sing, or otherwise create noise in public areas in such a way that disturbs the quiet, comfort, or repose of persons in any

dwelling, hotel, or other type of residence.

F. Some exceptions apply.

PARKS AND RECREATION AREAS:

The Borough maintains separate Standardized Rules and Regulations for parks and recreation areas.

PUBLIC PROPERTY:

No person or persons shall willfully or maliciously destroy or remove or deface or obliterate or cover up any lamp, warning sign or barricade erected by the authorities of the Borough or by any person, firm or corporation doing work by permission of the authorities of the Borough on any of the streets, alleys, sidewalks or bridges in the Borough or on any public grounds of the Borough, within or without the Borough, as a warning of danger.

It shall be unlawful for any person, firm, association or corporation to nail, staple, tie, paste or in any way attach any placard, sign, banner, advertising material, or printed or written material of any kind, or to permit others to do so in his or its behalf, upon any utility poles owned by the Borough, any light standards, trees or refuse receptacles erected or located on any of the streets, sidewalks or public grounds of the Borough of Chambersburg.

It shall be unlawful for any person, firm, association or corporation to paint or place markings of any type on the streets, curbs, or sidewalks of the Borough. Temporary removable signs will be allowed for the duration of the event. All temporary signage will be the responsibility of the event sponsor.

The surface of, and the space above and below, any public street, unopened right of way, highway, turnpike, bridge, land path, alley, court, boulevard, sidewalk, parkway, way, lane, public way, drive, circle, or other public right of way held by the Borough in the service area. "Public way" shall also mean any easement now or hereafter held by the Borough within the service area for the purpose of public travel and/or for utility and/or public service use dedicated for compatible uses.

It shall be unlawful to occupy any fixed location upon any of the streets, alleys, sidewalks or Borough parking lots of the Borough of Chambersburg or any other property owned, leased to, or controlled by the Borough of Chambersburg for the purpose of selling any goods, wares or merchandise of any type whatsoever, with or without any stand, counter or vending machine. Exceptions for sidewalk café and sidewalk sales apply.

SIGNS AND BANNERS, TEMPORARY:

Signs affixed to a vehicle may be permitted; rules apply. Signs, banner signs, or pennants intended to announce a special occasion and posted for less than thirty (30) days on private property, not in the right-of-way, may be permitted if the sign is less than four (4) square feet; rules apply. Temporary signs, banner signs, or free standing signs, announcing a borough permitted or recreation department event or parade may be displayed on private property or within a Recreation Department public space if the sign is posted for less than thirty (30) days and is less than sixteen (16) square feet; rules apply. Council may permit by special exception other temporary sign installations.

SOLID WASTE AND RECYCLING:

All refuse accumulated in the Borough of Chambersburg shall be collected, transported and disposed of by the Borough, either by its own employees or by a contractor or contractors approved by the Borough. All refuse receptacles shall be provided by the owner, tenant, lessee or permittee of an event. All refuse receptacles shall be equipped with suitable handles. All refuse receptacles shall be maintained in good condition. The Borough may require the organizers of an event to arrange for refuse collection with the Borough. Call (717) 261-3213 for more information.

STREET CLOSINGS:

Call (717) 261-3254 for more information.

TRAFFIC AND PARKING:

All traffic and parking rules apply. Call (717) 264-4131 for more information.