

**APPLICATIONS MAY BE OBTAINED AT THE
BOROUGH OF CHAMBERSBURG
100 S. SECOND ST., CHAMBERSBURG, PA 17201**

DEADLINE: RETURN TO THE BOROUGH OFFICE NO LATER THAN MAY 5, 2017

**BOROUGH OF CHAMBERSBURG
POSITION OPENING**

CLASSIFICATION: Water Treatment Plant Operator Trainee

GRADE: 8

HIRE IN RATE: \$19.84

PLACE OF WORK: Water Treatment Plant, Fayetteville, PA
Water Department

HOURS OF WORK: 7:00 AM – 3:00 PM, 3:00 PM to 11:00 PM, 11:00 PM to 7:00 AM
(Swing Shift)

TYPE OF WORK:

As a trainee, assists in the operation of the Water Treatment Plant and performs a variety of routine operator, maintenance and custodial duties.

Supervisory Controls

Receives close supervision and specific instructions relative to assigned tasks from the Water Plant Supervisor or other licensed plant operator.

DUTIES:

As a trainee, participates and assists in: monitoring of operating panels at regular intervals and recording readings as required; making chemical tests for pH and chlorine residuals; checking and inspecting of equipment such as feeders, chlorinators, flow meters, etc.; making minor adjustments to feed mechanisms, control valves, etc.; receiving, unloading and storing of chemicals and supplies; cleaning, mopping, painting, mowing, seeding, snow removal, etc.

Basic working knowledge of grounds maintenance operations; landscaping, painting, minor electrical and plumbing tasks; power equipment and tools; ability to follow and understand simple oral and written instructions; ability to get along well with the general public and fellow employees; ability to use equipment safely; mental alertness; tact and courtesy.

When working alone, incumbent is responsible for plant security and for the shutdown of facilities in the event of an emergency. Normally, good working conditions. Occasionally exposed to dust, dirt, heat, fumes, grease, noise, etc. Working with and in the presence of various chemicals requires adherence to strict safety precautions. Occasional physical demand required in lifting, moving, and storing of supplies; housekeeping and plant custodial duties; etc. Operates vehicles.

Helps water supply and transmission personnel as required. Performs other related duties as assigned or directed.

MINIMUM REQUIREMENTS:

1. Must be a high school graduate or have an equivalency diploma.
2. Must have good math skills.
3. Must have basic computer skills and learn SCADA controls.

POSITION OPENING*

Water Plant Operator Trainee

4. Must have a basic knowledge of mechanical and electrical machinery.
5. Must have a working knowledge of the safe use of power equipment and tools.
6. Must have and maintain a valid Commonwealth of Pennsylvania motor vehicle operator's license, 3 years clean driving history, and be insurable in the independent opinion of the Borough's motor vehicle insurance underwriter, in order to be eligible for this position.
7. Must not have any disciplinary action (written or suspension) in their file during the preceding two years.
8. Ability to work unusual shifts, weekends, evenings and holidays when required.
9. Employee must complete at least one water treatment course annually which is acceptable to the State Board for Certification of Sewage Treatment Plant and Waterworks Operators. This will show continued progression toward the experience required to receive a WA1 operator's certificate.
10. Employee shall take and pass the State WA1 Operation Certification Exam within four (4) years from the date of hire as a Water Treatment Plant Operator Trainee. In the event that the employee does not take and pass the WA1 examination within the four (4) year time period, the employee will be required to switch shifts with a more qualified employee who has passed the WA1 operator examination provided the more qualified employee wishes to switch shifts. The shift switch will take place after the employees test score is available.

The experience requirement for a WA1 Waterworks Operator Certificate are: Total Experience = 8 years. Minimum Experience = 4 years. An applicant may receive credit towards total experience in following ways:

- (a) For successful completion of each grade of school (grades 9, 10, 11 or 12), the experience required may be reduced by three months.
- (b) For the successful completion of each sewage treatment or waterworks short course, as applicable, of at least 24 hours duration or equivalent which is acceptable to the Board, the experience required may be reduced by three months.
- (c) For the successful completion of each correspondence course in sanitary engineering, sewage treatment or water treatment, as applicable, which is acceptable to the Board, the experience required may be reduced by six months.
- (d) For the successful completion of each academic year with major work in engineering, chemistry or other scientific subjects closely allied to the field of sewage treatment or water treatment, as applicable, the experience required may be reduced by one year. Appropriate credit may be given for completed semesters or other normal portions of an academic year.
- (e) For each graduate degree in engineering, chemistry or other scientific subjects closely allied to the field of sewage treatment or water treatment, as applicable, the experience required may be reduced by one year.
- (f) For each year's experience as a graduate sanitary engineer in the field of sewage treatment or water treatment, as applicable, the experience required may be reduced by one year.
- (g) Experience in the design, construction or operation of sewage, water or industrial waste treatment plants or allied fields may be evaluated by the Board and applied to reduce the minimum experience requirements.
- (h) For the successful completion of each sewage treatment or waterworks on-the-job training course acceptable to the Board, comprising approximately 330 hours classroom instruction and approximately 70 hours on-the-job instruction, the experience may be reduced by one year.

If interested, contact **Personnel at 261-3251 or 261-3272.**

Lance Anderson, Water & Sewer Superintendent