

Borough of Chambersburg

Join the Team

Adventures that Improve our Community



Borough of Chambersburg
Personnel Office



**APPLICATIONS MAY BE OBTAINED AT THE
BOROUGH OF CHAMBERSBURG
100 S. SECOND ST. CHAMBERSBURG, PA 17201**

Deadline: Return to Borough Office no later than February 22, 2019, by 5:00 PM

**BOROUGH OF CHAMBERSBURG
POSITION OPENING**

CLASSIFICATION: Extra Part Time Storm Sewer Inspector **GRADE:** NB 10

RATES OF PAY: \$26.42 per hour

PLACE OF WORK: Borough Office – Storm Sewer Department
100 South Second Street

HOURS OF WORK: Generally between 8:00 A.M. - 5:00 P.M., Monday through Friday on an “as needed” basis. Generally less than 20 hours per week.

TYPE OF WORK:

GENERAL STATEMENT OF DUTIES: Performs inspections and general maintenance work to ensure compliance with the Stormwater Management Code and other regulations governing the installation and operation of the storm sewer system. Initiates code enforcement actions based on complaints and observation.

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision of the Storm Sewer System Manager, conducts storm sewer system inspections to ensure compliance with the Stormwater Management Code and associated state and federal regulations. Inspects a variety of storm sewer system facilities, including inlets, pipes, detention basins and outfalls. Investigates and resolves complaints. Initiates code enforcement actions. Occasionally testifies in legal environment, appearing as a professional witness.

EXAMPLES OF WORK: (Illustrative only)

- Frequently works outside in the Borough of Chambersburg and surrounding townships while exposed to the weather to inspect and maintain the storm sewer system;
- Inspects public and private properties for compliance with Stormwater Management Code and associated state and federal regulations;
- Issues notices for code violations;
- Keeps detailed records of inspections and code violations;
- Performs general maintenance and repairs such as removing inlet grates to clear debris from inlets;
- Plans and coordinates maintenance and construction projects with the Borough Highway Department or private contractors;
- Performs other related work as assigned and required.

External Position Opening*
Extra Part Time Storm Sewer Inspector

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES: Thorough knowledge of, or the ability to acquire knowledge of, the Stormwater Management Code and associated state and federal regulations; ability to work from plans, drawings and specifications; ability to carry out duties and follow oral and written instructions with minimal detail; ability to work with property owners under difficult circumstances; be in good physical condition. Must have a working knowledge and experience of computers, Microsoft Windows based operating systems, network and file systems, Microsoft Office applications and Internet-based applications.

ACCEPTABLE EXPERIENCE AND TRAINING: Must have and maintain a valid Commonwealth of Pennsylvania motor vehicle operator's license, 3 years clean driving history, and be insurable in the independent opinion of the Borough's motor vehicle insurance underwriter, in order to be eligible for this position; must be able to work well with individuals of differing racial, ethnic, and other backgrounds; completion of a standard High School course and job-related courses, or any equivalent combination of experience and training that provides the required knowledge, skills and abilities; must possess the knowledge, or be able to quickly learn, the Stormwater Management Code and associated state and federal regulations; ability to establish and maintain an effective working relationship with public officials, property owners and the general public.

METHOD OF SELECTION:

1. Employees working for the Borough of Chambersburg will be considered first;
2. If a Borough employee does not fill the position, outside persons will be considered in accordance with the Borough's Equal Employment Opportunity Policy. Preference will be given for Borough residents and nonuser of tobacco products.

If interested, contact **Personnel at 251-2416 or 251-2414**

Deadline: February 22, 2019 at 5:00 PM

Phil Wolgemuth, Assistant to the Borough Manager / Land Use Director