

**CLOSING DATE FOR APPLICATION:
4:00 P.M., Friday, February 23, 2018**

Applications **MUST** be returned by mail or in person to the Office of The Borough Secretary Borough of Chambersburg 100 South Second Street, (2nd Fl.), Chambersburg, PA 17201 before Friday, February 23, 2018 at 4:00 PM.

NOTE: A \$25.00 fee is required when applications are submitted. The check or money order for \$25.00 should be made payable to the Borough of Chambersburg. **The application will not be accepted if the fee is not paid.** Also, note that your application and background **require** notarization to be accepted.

**DATE, TIME AND LOCATION OF WRITTEN EXAMINATION:
Tuesday, March 6, 2018 – 5:30 PM**

To be conducted in Chambersburg Recreation Center (Bard Hall-downstairs) 235 South Third Street, Chambersburg, PA.

All applicants will need to get a score of at least 70% on the written exam to take the second part of the testing process which is the physical agility test (a pass/fail test). Physical agility testing information is included within the application packet.

Applications are also available on our webpage at:
www.chambersburgfire.com

ELIGIBILITY EXAMINATION FOR POSITION OF FIREFIGHTER IN THE CHAMBERSBURG FIRE DEPARTMENT

The purpose of this examination is to develop an eligibility listing for the position of Firefighter in the event of a vacancy. Veterans will be given preference in accordance with law.

All positions with the Borough of Chambersburg that require direct contact with children under age 18 are required to provide a background check sufficient to determine child abuse clearance which includes:

- A Child Abuse Clearance through the Child Welfare Portal
- A Pennsylvania State Police Request for Criminal History Check
- A FBI Fingerprint Criminal History Clearance

You must be 18 years of age or older, in good physical condition, of good moral character and must pass a written examination and a physical agility test to be placed on the eligibility list.

You must be a high school graduate or have equivalent experience or training.

You must possess and retain a valid motor vehicle operator's license issued by the Commonwealth of Pennsylvania and have had a clean driving record for no less than three (3) years prior to hire

You must obtain and retain a Commercial Driver's License and successfully complete an accredited Emergency Vehicle Operations Course prior to the end of your first six months of employment.

You must be a resident or take up residence within 25 driving miles of the corporate boundaries of the Borough of Chambersburg within one year of the date of employment.

Your workweek will average 42 hours. Overtime will be paid for all hours other than your regularly scheduled shifts in accordance with the Collective Bargaining Agreement.

You'll start at \$1,998.58 (2018) biweekly, with raises during and after 1 years' probation with advancement increases up to a maximum for Firefighter VII of \$2,613.90 (2018) biweekly. You will receive disability insurance, life insurance and retirement benefits. Your uniforms and equipment will be furnished.

You become eligible for vacation after one year of employment.

Opportunities may be available for a fluent Bilingual English-Spanish Firefighter appointment, should one become available. The applicant should indicate on their application that they are fluent in both Spanish and English.

OBTAIN APPLICATION AT:

Headquarters Fire Station - 130 North Second Street, Chambersburg, PA between 8am and 4pm or at www.chambersburgfire.com. For more information call - 717-261-3201

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EQUAL OPPORTUNITY EMPLOYER

THE BOROUGH OF CHAMBERSBURG DOES NOT DISCRIMINATE ON THE BASIS OF AGE, GENDER, MARITAL STATUS, RACE, COLOR, CREED, NATIONAL ORIGIN, POLITICAL AFFILIATION, RELIGION OR DISABILITY. ANY PERSON WHO NEEDS AN ACCOMMODATION IN ACCORDANCE WITH THE AMERICAN'S WITH DISABILITIES ACT DURING THE APPLICATION PROCESS SHOULD CALL 261-3201 (TDD 261-3227).

**Physical Agility Test Date for
2018 will be held SATURDAY,
MARCH 24, 2018 at 8:00am**

at **McKinley Street** Fire Station,
261 East McKinley Street,
Chambersburg, PA 17201

FIRE CANDIDATE

PHYSICAL AGILITY TEST

These are minimum standards for all applicants. This is a pass/fail test. Failure of any of the tests will result in the applicant being disqualified.

1. Hose stacking to top rack by picking up and stacking eight (8) hose bundles and then returning them to their original location within three minutes.
2. Ladder climbing by ascending and descending a 65 foot ladder.
3. Hose relay requiring a hose bundle to be carried fifty (50) yards and a 2-1/2 inch hose to be extended fifty (50) yards, and then both to be returned to their original positions within three minutes.
4. Obstacle course requires carrying a hose bundle and climbing, crawling and running to complete the course in one minute, thirty seconds.
5. Charged hose reposition requires the moving of a charged hose over a series of barrels in two minutes.

BOROUGH OF CHAMBERSBURG
100 SOUTH SECOND STREET
CHAMBERSBURG, PA 17201

AUTHORIZATION FOR RELEASE OF INFORMATION

I, _____, having made application with the Chambersburg Fire Department, and desiring that organization to be informed of my previous record and character, hereby authorize an investigation of my background, and the obtaining of any and all information which may concern my record and character, whether the said records are of a public, private, or confidential nature, including the results of any polygraph test; and, further, I hereby release all persons whomsoever, from any charge or civil suit resulting from furnishing of said information.

I intend this authorization to include, among other records from any other sources, release to the Borough of Chambersburg by the National Personnel Records Center, or other custodian of my military record, of information or photocopies from my military personnel and related medical records.

I understand that if and when I am hired, I may be terminated from employment with the Borough of Chambersburg immediately and without cause, if any response that is received from my background investigation is not acceptable to the Borough of Chambersburg. I further realize the Borough of Chambersburg will not disclose to me or my agents, any documents or information that they receive while conducting my background investigation, nor do I have to be told a reason why I was not hired.

By my signature, I attest that I have read and understand the intent and use of this document and authorize its use, of my own free will. I further release the Borough of Chambersburg, its employees and agents from any claim and liability in the use of this document, or the collection of any information concerning me.

A photocopy of this form will be valid as an original hereof, even though the said photocopy does not contain an original writing of my signature.

Date _____

Print Full Name of Applicant

SSN _____

Date of Birth _____

Signature of Applicant (Affiant)

State of _____

County of _____

Sworn to and Subscribed before me this _____ day of _____, _____

Notary Public

BOROUGH OF CHAMBERSBURG
ESSENTIAL DUTIES OF A FIREFIGHTER/EMT/FIRE INSPECTOR

ESSENTIAL JOB FUNCTIONS

1. Responds to fire alarm, medical emergencies, and related public service activities as required.
2. Works as an integral part of a firefighting unit or ambulance crew utilizing procedures and techniques as prescribed by the Department.
3. Performs hose lays, ladder, salvage, ventilation, basic life support, rescue work and provides clean up operations where necessary.
4. Uses specialized firefighting, rescue equipment, and tools where appropriate demonstrating proficiency and a high level of skill.
5. Maintains fire apparatus and related equipment as prescribed by the Department.
6. Maintains fire station equipment and grounds including routine housekeeping and maintenance.
7. Performs pre-fire surveys.
8. Conducts station tours and public relations, engages in public education activities within the school system and civic groups.
9. Practices firefighting skills in organized drills under direction.
10. Practices hose and ladder evolutions and fire pump operations.
11. Participates in self study development programs.
12. Performs fire suppression including advancing and operating hose lines.
13. Carries and climbs ladders up to 35 feet.
14. Lays hose, performs rescue work, salvage, ventilation, and operates a portable generator.
15. Performs emergency medical services including assessment and treatment of patients per Pennsylvania protocols.
16. Must be able to take care of patients up to and including extrication and preparation for movement, carrying and loading.

AUXILIARY JOB FUNCTIONS

17. Must be able to communicate with hospital staff and other allied health personnel.
18. Must know how to prepare patient care information, billing information and other documentation as required by the Department.

19. Develops and presents public safety education and prevention materials and conducts station tours.
20. Performs minor vehicle maintenance, station maintenance and housekeeping.
21. Completes pre-fire surveys and systematic commercial building inspections.
22. Performs continuing educational instruction as assigned.
23. Completes daily, weekly and monthly inventories and restocks supplies for emergency vehicles.
24. Participates in various on the job training programs.
25. Other duties as assigned.

I have reviewed the above list of Essential Job Functions for a Borough of Chambersburg Firefighter/EMT/Fire Inspector and believe that: (check one)

_____ I can fully perform all duties without accommodation.

_____ I can fully perform all duties but only with the following accommodations:

_____ I cannot fully perform all duties even with accommodations.

Name _____ (please print)

Signature _____ Date _____



Borough of Chambersburg

*Celebrating 50 years of consumer owned gas service
and over 100 years of consumer owned electric service*

Attachment to Civil Service Commission Application Fluent Bilingual English Spanish Police Officer/Firefighter

Applicants for examination may elect to indicate their ability to converse in English and Spanish.

YES NO

Are you fluent and bilingual in conversational English and Spanish?

Do you wish to be considered for a Fluent Bilingual English-Spanish Police Officer/Firefighter appointment should one become available?