



BOROUGH OF CHAMBERSBURG, PA

FY 2015 CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT (C.A.P.E.R.)

Submitted: September 28, 2016

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)



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CR-00 – Executive Summary

In accordance with the Federal Regulations found in 24 CFR Part 570, the Borough of Chambersburg, Pennsylvania has prepared this Consolidated Annual Performance and Evaluation Report (CAPER) for the period of July 1, 2015 through June 30, 2016.

This is the Borough of Chambersburg's first CDBG program year as a new Federal entitlement community. The Borough of Chambersburg became a Federal entitlement community receiving Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) on July 22, 2015. The first Five Year Consolidated Plan was prepared for 2015-2019. The Five Year Consolidated Plan allows a community to take a comprehensive approach to use resources granted to the community by HUD. The Borough of Chambersburg submits yearly an Annual Action Plan containing the proposed activities outlining the use of CDBG fund for the upcoming program year. The Annual Action Plan relates the activities to goals and objectives outlined in the Five Year Consolidated Plan.

The Consolidated Annual Performance and Evaluation Report (CAPER) describes the activities undertaken during this time period for funding from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Program (CDBG). The projects/activities and accomplishments described in this CAPER principally benefit low- and moderate-income persons and the funding has been targeted to neighborhoods where there is the highest percentage of low- and moderate-income residents in the Borough of Chambersburg. The Borough of Chambersburg is part of the Eastern PA Continuum of Care (CoC), which serves a total of thirty-three (33) counties in Pennsylvania. Specifically, the Borough of Chambersburg belongs to the South Central Regional Homeless Advisory Board (RHAB) which oversees the Continuum of Care Network for nine (9) counties including: Adams; Bedford; Blair; Cambria; Centre; Franklin; Fulton; Huntingdon; and Somerset counties.

This document details how the Borough of Chambersburg used the funds from the HUD program to benefit low- and moderate-income persons in the Borough. It also includes an explanation on how the HUD funds were used to leverage or match other funds.

The Borough of Chambersburg's FY 2015 Consolidated Annual Performance and Evaluation Report (CAPER) was made available for public display and comment at the following locations:

- **Borough of Chambersburg, Land Use and Community Development Department, Community and Economic Development Office** - 100 South 2nd Street, Chambersburg, PA 17201
- **Coyle Free Library** - Temporarily located at 340 North Second Street, Chambersburg, PA 17201
- **Borough of Chambersburg Recreation Center** - 235 South Third Street, Chambersburg PA, 17201

The CAPER was also available on the Borough's website (<http://www.borough.chambersburg.pa.us>). The "Draft" CAPER was advertised in "The Public Opinion," newspaper on Monday, August 22, 2016 for the required 15-day public comment period, which began on Tuesday, August 23, 2016 until Tuesday, September 6, 2016. The Borough of Chambersburg also advertised the "Draft" CAPER in the "La Voz Latina Central" Spanish language newspaper on Monday, August 1, 2016.

Grants Received –

The Borough of Chambersburg received the following grant amounts during the time period of July 1, 2015 through June 30, 2016:

	CDBG	Total
FY 2015 Entitlement Grants	\$ 339,911.00	\$ 339,911.00
Program Income	\$ 0.00	\$ 0.00
Total Funds Received:	\$ 339,911.00	\$ 339,911.00

Table 1 – Grant Amounts for FY 2015

This chart only includes funds received during July 1, 2015 through June 30, 2016. Because this is the first year the Borough of Chambersburg is a Federal Entitlement Community, there are no previous program year funds that were included in these numbers.

Funds Expended –

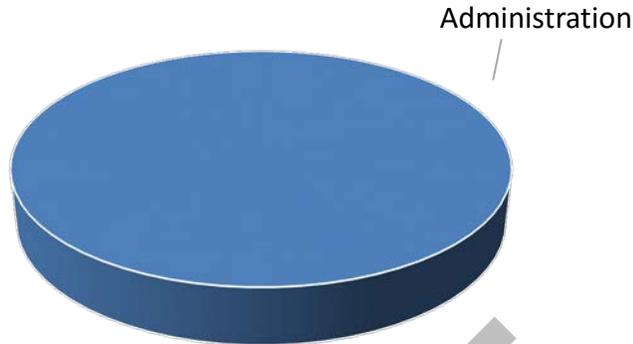
The funds shown in the following chart are funds that were expended during the time period of July 1, 2015 through June 30, 2016. Because this is the first year the Borough of Chambersburg is a Federal Entitlement Community, the numbers do not consist of previous program year funds.

Funding Sources	Total Funds Expended
Community Development Block Grant (CDBG)	\$ 45,875.26
Total:	\$ 45,875.26

Table 2 – Total Funds Expended

The CDBG expenditures by type of activity are shown below.

Expenditure by Type of Activity



Type of Activity	Expenditure	Percentage
General Administration and Planning	\$ 45,875.26	100.00%
Total:	\$ 45,875.26	100.00%

Table 3 – Expenditure by Type of Activity

**Note: The numbers in this chart are taken from the PR-54-CDBG Community Development Block Grant Performance Profile downloaded from IDIS.*

Regulatory Caps and Set-Asides –

The Borough of Chambersburg’s program administration expenditures were within the regulatory cap for the CDBG program. This is shown in the table below:

	CDBG
FY 2015 Entitlement Grant	\$ 339,911.00
FY 2015 Program Income	\$ 0.00
Administrative Cap Allowance	20.0%
Maximum Allowable Expenditures	\$ 67,982.20
Total Administration Obligations	\$ 67,982.00
Administrative Percentage:	20.00%

Table 4 – Regulatory Caps and Set-Asides

The Borough of Chambersburg’s CDBG program Total Administrative Obligations were \$67,982.00, which is 20.00% of the CDBG expenditures, which is at the 20% cap for CDBG administrative expenditures.

CDBG Public Service Activity Cap –

	CDBG
FY 2015 Entitlement Grant	\$ 339,911.00
Prior Year Program Income	\$ 0.00
Public Service Cap Allowable	15.0%
Maximum Allowable Expenditures	\$ 50,986.65
Total Public Services Funds Obligated	\$ 0.00
Public Service Percentage:	0.00%

Table 5 – CDBG Public Service Activity Caps

The Borough of Chambersburg expended and obligated \$0.00 in funds for public services, which was below the 15% cap for public services.

Five Year Strategies and Goals:

The Strategies and Goals for the FY 2015-2019 Five Year Consolidated Plan for the Borough of Chambersburg are the following:

Housing Priority

There is a need to improve the quality of the housing stock in the Borough and to increase the supply of affordable, decent, safe, sound, and accessible housing for homeowners, renters, and homebuyers.

Goals/Strategies:

- **HS-1 Housing Rehabilitation** - Continue to rehabilitate the existing owner and renter occupied housing stock in the Borough, including handicap accessibility modifications.
- **HS-2 Housing Construction/Rehabilitation** - Increase the supply of decent, safe, sound, and accessible housing that is affordable to owners and renters in the Borough through new construction and rehabilitation of vacant units.
- **HS-3 Fair Housing** - Affirmatively further fair housing by promoting fair housing choice through monitoring, education, and outreach.

- **HS-4 Homeownership** - Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, and requiring housing counseling training.

Homeless Priority

There is a need for housing and services for homeless persons and persons at-risk of becoming homeless.

Goals/Strategies:

- **HO-1 Operation/Support** - Assist providers in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
- **HO-2 Housing** - Support the efforts of local agencies' to provide emergency shelter, transitional housing, and permanent supportive housing through new construction and rehabilitation.

Other Special Needs Priority

There is a need for housing, services, and facilities for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with special needs.

Goals/Strategies:

- **SN-1 Housing** - Increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs through rehabilitation, new construction, and making reasonable accommodations to existing housing.
- **SN-2 Social Services** - Support social service programs and facilities for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs.

Community Development Priority

There is a need to improve the public and community facilities, infrastructure, public services, code enforcement, public safety, clearance, and the quality of life in Chambersburg Borough.

Goals/Strategies:

- **CD-1 Community Facilities** - Improve the Borough's parks, recreational centers, trails, bikeways, and public and community facilities through rehabilitation, new construction and handicap accessibility improvements.
- **CD-2 Infrastructure** - Improve the Borough's infrastructure through rehabilitation, reconstruction, and new construction of streets, walks, curbs, ADA ramps, sewer, water, storm water management, bridges, green infrastructure, etc.
- **CD-3 Public Services** - Improve and increase programs for the youth, the elderly, the disabled, and social/welfare programs for Borough residents.

- **CD-4 Code Enforcement** - Undertake code enforcement activities to maintain the existing housing stock in the Borough.
- **CD-5 Public Safety** - Improve the public safety facilities, purchase of new equipment, crime prevention, community policing, and ability to respond to emergency situations.
- **CD-6 Clearance** - Remove and eliminate slum and blighting conditions through demolition of vacant and abandoned, dilapidated structures throughout the Borough.

Economic Development Priority

There is a need to increase employment, self-sufficiency, education, job training, technical assistance, and economic empowerment of the residents of Chambersburg Borough.

Goals/Strategies:

- **ED-1 Employment** - Support and encourage new job creation, job retention, employment, and job training services.
- **ED-2 Financial Assistance** - Support business and commercial growth with low interest loans and incentives for rehabilitation and new construction to assist in their expansion and new development.
- **ED-3 Redevelopment Program** - Plan and promote the development and redevelopment of vacant commercial and industrial sites and facilities.

Administration, Planning, and Management Priority

There is a continuing need for planning, administration, management, and oversight of Federal, state, and local funded programs.

Goals/Strategies:

- **AM-1 Overall Coordination** - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

FY 2015 CDBG Budget:

The chart below lists the FY 2015 CDBG activities that were funded:

Project ID Number	Project Title/Description	2015 CDBG Budget	2015 CDBG Expenditures	Comments
CD-15-01	<p>General Administration – General administrative costs, including staff salaries/benefits, consulting services, preparation of application, annual action plans, environmental review record, CAPERs, advertising, audit, special studies, planning and management.</p>	\$ 67,982.00	\$ 45,875.26	This activity was environmentally cleared on November 20, 2015. The remaining funds will be expended during the FY 2016 CAPER period.
CD-15-02	<p>Elder Street Reconstruction – Funds will be used for the reconstruction of Elder Street from Hood Street to the end. This is a multi-year activity.</p>	\$ 101,867.00	\$ 0.00	The Borough received the Authority to Use Grant Funds form from HUD on July 25, 2016, after the end of the FY 2015 CAPER period. No funds were able to be spent during the FY 2015 CAPER period. Funds will be drawn during the FY 2016 CAPER period and will be reflected in that CAPER.
CD-15-03	<p>ADA Curb Ramps Second Ward – Funds to install ADA Curb Ramps and Detectable Warning plates in the Second Ward. This is a multi-year activity.</p>	\$170,062.00	\$ 0.00	The Borough received the Authority to Use Grant Funds form from HUD on July 25, 2016, after the end of the FY 2015 CAPER period. No funds were able to be spent during the FY 2015 CAPER period. Funds will be drawn during the FY 2016 CAPER period and will be reflected in that CAPER.

Substantial Amendment:

The Borough of Chambersburg did not prepare any Substantial Amendments during this CAPER period.

CR-05 – Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This is the Borough's first year of the FY 2015-2019 Five-Year Consolidated Plan designed to address the housing and non-housing needs of Borough residents. This is also the Borough of Chambersburg's first year as a new Federal Entitlement Community. This year's CAPER reports on the actions and achievements the Borough accomplished in Fiscal Year 2015.

The CAPER for the FY 2015 Annual Action Plan for the Borough of Chambersburg includes the Borough's CDBG Program and outlines which activities the Borough undertook during the program year beginning July 1, 2015 and ending June 30, 2016. The Borough of Chambersburg is the lead entity and administrator for the CDBG funds.

The CDBG Program and activities outlined in this FY 2015 CAPER principally benefited low- and moderate-income persons and funding was targeted to neighborhoods where there is the highest percentage of low- and moderate-income residents.

The Borough during this CAPER period budgeted and expended FY 2015 CDBG funds on the following strategies:

- **Housing Strategy – HS** – Budget \$0.00, expended \$0.00
- **Homeless Strategy – HO** – Budget \$0.00, expended \$0.00
- **Other Special Needs Strategy – SN** – Budget \$0.00, expended \$0.00
- **Community Development Strategy – CD** – Budget \$271,929, expended \$0.00
- **Administrative Strategy – AM** – Budget \$67,982.00, expended \$45,875.26

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
AM-1 Overall Coordination	Administration, Planning, and Management	CDBG: \$67,982.00	Other	Other	5	1	20.00%	1	1	100.00%
CD-1 Community Facilities	Non-Housing Community Development	CDBG: \$0.00	Other	Other	3	0	0.00%	-	-	-
CD-2 Infrastructure	Non-Housing Community Development	CDBG: \$271,929.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	8,420	0	0.00%	2,420	0	0.00%
CD-3 Public Services	Non-Housing Community Development	CDBG: \$0.00	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	350	0	0.00%	-	-	-

CD-4 Code Enforcement	Non-Housing Community Development	CDBG: \$0.00	Housing Code Enforcement/ Foreclosed Property Care	Household Housing Unit	0	0	-	-	-	-
CD-5 Public Safety	Non-Housing Community Development	CDBG: \$0.00	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	-	-	-	-
CD-6 Clearance	Non-Housing Community Development	CDBG: \$0.00	Buildings Demolished	Buildings	5	0	0.00%	-	-	-
ED-1 Employment	Economic Development	CDBG: \$0.00	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	-	-	-	-
ED-1 Employment	Economic Development	CDBG: \$0.00	Jobs created/ retained	Jobs	0	0	-	-	-	-
ED-2 Financial Assistance	Economic Development	CDBG: \$0.00	Businesses assisted	Businesses Assisted	0	0	-	-	-	-
ED-3 Redevelopment Program	Economic Development	CDBG: \$0.00	Businesses assisted	Businesses Assisted	0	0	-	-	-	-

HO-1 Operation/ Support	Homeless	CDBG: \$0.00	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	-	-	-	-
HO-1 Operation/ Support	Homeless	CDBG: \$0.00	Homeless Person Overnight Shelter	Persons Assisted	0	0	-	-	-	-
HO-2 Housing	Homeless	CDBG: \$0.00	Homeless Person Overnight Shelter	Persons Assisted	0	0	-	-	-	-
HS-1 Housing Rehabilitation	Affordable Housing	CDBG: \$0.00	Homeowner Housing Rehabilitated	Household Housing Unit	0	0	-	-	-	-
HS-2 Housing Construction/Rehabilitation	Affordable Housing	CDBG: \$0.00	Rental units constructed	Household Housing Unit	0	0	-	-	-	-
HS-2 Housing Construction/Rehabilitation	Affordable Housing	CDBG: \$0.00	Rental units rehabilitated	Household Housing Unit	0	0	-	-	-	-
HS-2 Housing Construction/Rehabilitation	Affordable Housing	CDBG: \$0.00	Homeowner Housing Added	Household Housing Unit	0	0	-	-	-	-
HS-3 Fair Housing	Affordable Housing	CDBG: \$0.00	Other	Other	3	0	0.00%	-	-	-

HS-4 Homeownership	Affordable Housing	CDBG: \$0.00	Direct Financial Assistance to Homebuyers	Households Assisted	0	0	-	-	-	-
SN-1 Housing	Non-Homeless Special Needs	CDBG: \$0.00	Homeowner Housing Rehabilitated	Household Housing Unit	0	0	-	-	-	-
SN-2 Social Services	Non-Homeless Special Needs	CDBG: \$0.00	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	20	0	0.00%	-	-	-

Table 6 – Accomplishments – Program Year & Strategic Plan to Date

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Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During the FY 2015 CDBG Program Year, the Borough of Chambersburg proposed to address the following strategies and specific objectives from its Five Year Strategic Initiatives:

Community Development Priority

There is a need to improve the public and community facilities, infrastructure, public services, code enforcement, public safety, clearance, and the quality of life in Chambersburg Borough.

Goals/Strategies:

CD-2 Infrastructure - Improve the Borough's infrastructure through rehabilitation, reconstruction, and new construction of streets, walks, curbs, ADA ramps, sewer, water, storm water management, bridges, green infrastructure, etc.

- **Elder Street Reconstruction** - Funds will be used for the reconstruction of Elder Street from Hood Street to the end. This is a multi-year activity.
- **ADA Curb Ramps Second Ward** - Funds to install ADA Curb Ramps and Detectable Warning plates in the Second Ward. This is a multi-year activity.

Administration, Planning, and Management Priority

There is a continuing need for planning, administration, management, and oversight of Federal, state, and local funded programs.

Goals/Strategies:

AM-1 Overall Coordination - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

- **General Administration** - General administrative costs, including staff salaries/benefits, consulting services, preparation of application, annual action plans, environmental review record, CAPERs, advertising, audit, special studies, planning and management.

The Goal CD-2 Elder Street Reconstruction project was delayed because the Environmental Review was not completed during the FY 2015 Program Year. The Borough received the Authority to Use Grant Funds form from HUD for the Elder Street Reconstruction project on July 25, 2016 and the Borough will draw

down funds for that project during the FY 2016 Program year. This project will be completed by the Summer of 2017.

The Goal CD-2 ADA Curb Ramps Second Ward project was delayed because the Environmental Review was not completed during the FY 2015 Program Year. The Borough received the Authority to Use Grant Funds form from HUD for the ADA Curb Ramps Second Ward project on July 25, 2016 and the Borough will draw down funds for that project during the FY 2016 Program year. This project will be completed by the Summer of 2017.

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CR-10 – Racial and Ethnic composition of families assisted

**Describe the families assisted (including the racial and ethnic status of families assisted).
91.520(a)**

	CDBG
White	0
Black or African American	0
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total:	0
Hispanic	0
Not Hispanic	0

Table 7 – Table of Assistance to Racial and Ethnic Populations by Source of Funds

Narrative

This is the Borough’s first year of the FY 2015-2019 Five-Year Consolidated Plan designed to address the housing and non-housing needs of Borough residents. This is also the Borough of Chambersburg’s first year as a Federal Entitlement Community. As such, the Borough was only able to spend funds on its General Administration project and did not record any beneficiaries by racial or ethnic group.

The Borough’s Elder Street Reconstruction Project will reconstruct a street in Census Tract 112, Block Group 1. According to the 2010-2014 American Community Survey Data, this Block Group has an estimated 1,010 people. Of those, 673 (66.63%) are White, 53 (5.25%) are Black or African American, 220 (21.78%) are Some Other Race Alone, and 62 (6.14%) are Two or More Races. Additionally, 319 (31.58%) people identify as Hispanic or Latino.

The Borough’s ADA Curb Ramps Project will make ADA Improvements in Census Tract 109, Block Groups 1 and 2. According to the 2010-2014 American Community Survey Data, these Block Group has an estimated 2,574 people. Of those, 2,355 (91.49%) are White, 30 (1.17%) are Black or African American, 26 (1.01%) are Asian, 67 (2.60%) are Some Other Race Alone, and 96 (3.73%) are Two or More Races. Additionally, 292 (11.34%) people identify as Hispanic or Latino.

CR-15 – Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	FY 2015	\$ 339,911.00	\$ 45,875.26

Table 8 – Resources Made Available

Narrative

The Borough of Chambersburg received the following grant amounts during the period of July 1, 2015 through June 30, 2016:

- **CDBG Allocation** – \$339,911.00
- **CDBG Program Income** – \$0.00
- **Total Funds Received** – \$339,911.00

During this CAPER period, the Borough of Chambersburg expended \$45,875.26 in CDBG funds from the FY 2015 CDBG allocation.

Under the FY 2015 Program Year, the Borough of Chambersburg received the above amounts of Federal Entitlement Grants. These funds were made available to the Borough after July 22, 2015 when the HUD Director of Community Planning and Development Division signed the FY 2015 CDBG Grant Agreement.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Borough Wide	100%	100%	The Borough funded three (3) projects during this CAPER period: General Administration, Elder Street Reconstruction, and ADA Curb Ramps – Second Ward.

Table 9 – Identify the geographic distribution and location of investments

Narrative

The Borough of Chambersburg allocated its CDBG funds based on principally benefiting low- and moderate-income persons. The Borough has a public benefit ratio of 100% of its funds, which principally benefit low- and moderate-income persons. In selecting projects for funding, the following criteria were used:

- The Elder Street Reconstruction activity is either located in a low- and moderate-income census area and has a low- and moderate-income service area benefit or clientele over 51% low- and moderate-income.
- The ADA Curb Ramps – Second Ward activity provides accessibility improvements and has a presumed low- and moderate-income benefit.

The activities under the FY 2015 CDBG Program Year were located in areas with the highest percentages of low- and moderate-income persons and those block groups with a percentage of minority persons above the average for the Borough of Chambersburg. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes: C.T. 108, B.G. 2; C.T. 109, B.G. 2; C.T. 11000, B.G. 1; C.T. 11000, B.G. 2; C.T. 11000, B.G. 3; C.T. 11200, B.G. 1; and C.T. 11200, B.G. 3.

Leveraging

Explain how Federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

In addition to its CDBG funds, the following other public resources have been received by agencies in the Borough of Chambersburg:

- HOME Investment Partnerships Program Housing Rehabilitation Program – The Borough received \$350,000 in State HOME funds to rehabilitate houses for low- and moderate-income persons in the Borough. This grant was completed in October of 2015.
- Elm Street Program – The Borough of Chambersburg received State Elm Street funds to assist rental properties, churches, homeowner households, and nonprofits.
- The Franklin County Housing Authority received \$506,020 in its FY 2016 Capital Funds Grant.
- Washington Square Townhomes Phase 2 – PIRHL Developers received \$400,000 from FHLB of San Francisco, \$100,000 from the Borough of Chambersburg, \$50,000 in CDBG funds from Franklin County, and \$58,500 from PHFA PennHOMES for the construction of 52 new low-income housing units.
- U.S. Environmental Protection Agency, the Chesapeake Bay Trust, and Maryland's Department of Natural Resources – The Borough of Chambersburg received a \$115,269 grant under the Green Streets, Green Jobs, and Green Towns Grant Initiative to complete a green infrastructure project at Rhodes Drive.

CR-20 – Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	0	2
Number of special-needs households to be provided affordable housing units	0	0
Total:	0	2

Table 10 – Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	0	2
Number of households supported through the acquisition of existing units	0	0
Total:	0	2

Table 11 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The Borough of Chambersburg is not using its CDBG funds for housing projects, but rather for infrastructure improvements including street reconstruction and accessibility improvements. As such, during the Borough’s first year as a Federal Entitlement Community, the Borough prioritized infrastructure improvements. The Borough will continue to engage in code enforcement and remain an active participant in the Franklin County Housing Task Force.

The Borough rehabilitated two (2) homes during this CAPER period using State HOME funds under its HOME funded Housing Rehabilitation Program.

Discuss how these outcomes will impact future annual action plans.

The Borough of Chambersburg is working toward achieving its goal of providing decent, safe, sound, and affordable housing for its low- and moderate-income residents. As this is the Borough’s first year as a federal entitlement community, the Borough has limited CDBG funds to address issues of housing. Instead the Borough is working on reconstructing deteriorating infrastructure and making necessary ADA curb cuts. Once these areas are addressed in the FY 2015 program year, the Borough of Chambersburg will begin to further examine its housing stock and look at other ways to partner with housing providers.

Due to limited funds the Borough did not use any CDBG funds to carry out any housing rehabilitation. The Borough rehabilitated two (2) homes during this CAPER period using State HOME funds under its HOME funded Housing Rehabilitation program. In addition, the Borough’s Elm Street Program completed the rehabilitation of 34 owner-occupied houses during FY 2015.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual
Extremely Low-income	0
Low-income	0
Moderate-income	0
Total	0

Table 12 – Number of Persons Served

Narrative Information

The Borough of Chambersburg is using its limited CDBG funds to address its numerous community development needs. The Borough of Chambersburg is exploring ways to partner with the non-profit housing providers to address affordable housing needs in the Borough.

The Borough did not provide any funds for “Worst-Case” Housing and Housing for the Disabled, but the Borough continued to examine ways to assist local agencies and nonprofit providers in the development of housing to serve these needs.

In addition to CDBG funds, the Borough used other sources of funds to address issues of housing in the Borough. The Borough received \$350,000 in State HOME funds to rehabilitate houses for low- and moderate-income persons in the Borough. This grant was completed in October of 2015 and rehabilitated

two (2) houses. The Borough of Chambersburg received State Elm Street funds to assist rental properties, churches, homeowner households, and nonprofits. This program rehabilitated 34 single family homes.

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CR-25 – Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The PA-507 CoC merged with PA-509 to create the Eastern PA CoC, serving a total of thirty-three (33) counties. The 33 counties are organized into five (5) geographically dispersed Regional Homeless Advisory Boards (RHABs). The Borough of Chambersburg belongs to the South Central Pennsylvania Regional Homeless Advisory Board (RHAB) which oversees the Continuum of Care Network for Central Pennsylvania for nine (9) counties. The South Central RHAB includes Adams, Bedford, Blair, Cambria, Centre, Franklin, Fulton, Huntingdon, and Somerset counties.

The following goals and objectives for the Borough of Chambersburg's Homeless Strategy have been identified for the five-year period of FY 2015 through FY 2019:

Homeless Priority

There is a need for housing and services for homeless persons and persons at-risk of becoming homeless.

Goals/Strategies:

- **HO-1 Operation/Support** - Assist providers in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
- **HO-2 Housing** - Support the efforts of local agencies to provide emergency shelter, transitional housing, and permanent supportive housing through new construction and rehabilitation.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Borough of Chambersburg assists homeless individuals through its support of the Eastern PA CoC.

The SCCAP Franklin County Shelter has 9 rooms and 18 beds. Of the rooms, two (2) are for families. The remaining beds are used as needed. The SCCAP Franklin County Shelter provided not only temporary, emergency shelter but individualized programming, support, and follow-up.

The SCCAP Shelter does not provide services to current users of drugs and/or alcohol. Individuals who are in this category must be clean and sober for at least 30 days prior to admission or coming from a drug and alcohol rehab facility. Due to the needs of the diverse population served, safety is of utmost importance. Elderly clients are provided services but the facility does not provide assisted living, nursing, CNA, or rehab services. The Shelter also serves those who are mentally and physically disabled as well as those with HIV/AIDS. Finally, the Rapid Re-Housing program has assisted the Shelter to form partnerships with landlords.

Domestic violence victims are provided services through Women In Need (WIN) who are equipped to guard their safety. WIN provides counseling along with Money Matters, which focuses on financial

stability, safety planning, groups, etc., even after they leave the shelter. Larger needs are more cyclical in nature, relating to needing a job, transportation, and childcare, which are all inter-connected and hard to find. Housing options for domestic violence victims are slim in Chambersburg, and waiting lists for assisted housing are long.

Maranatha Ministries offers a cold weather shelter for 14 men and 6 women from 7:00 pm to 7:00 am daily, seven days a week. Since there are other shelters in the area that accept children, this shelter will adhere to its policy of not accepting children. Not content with merely providing just a shelter and a warm bed against the cold weather, the staff will counsel guests and aid them in finding more permanent housing. The staff may direct them to service agencies that will address their problems.

The program Maranatha uses the Total Person Transitional Housing Program (TPTHP) to help clients, which matches a trained volunteer mentor with a family in need who befriends the distressed family. The mentor is backed by a professional case manager and every experienced support agency in the community. Life skills training offered through Maranatha includes: time management; parenting; support groups; relationships; cleaning; food safety, cooking, and nutrition; budgeting; job readiness/resumes.

The transitional housing program is a structured 18-24-month program where Maranatha assists homeless families (with children) with housing, by providing temporary housing and either giving them supportive services, such as obtaining their GED if they have not finished school, food pantry, or referring them to the correct agency for job placement, daycare, etc. Maranatha helps clients with budgeting their money, saving for the future, and life skills to help achieve self-sufficiency, so they can become a part of the community and not return to homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Using HUD System Performance Measure Guidance, the HMIS Lead developed a CoC Performance Report with metrics for "Length of Time Homeless" (LOTH) and reviewed this data with the CoC Data Committee which meets quarterly to review CoC Performance and identify needed interventions. Comparing the base year (October 1, 2013 through September 30, 2014) with the past year revealed a decrease in both the average and median LOTH for both Emergency Shelter and Emergency Shelter/Transitional Housing metrics. In particular, median Emergency Shelter stay went from 47 days to 35 days, which was a 25.5% drop and Emergency Shelter/Transitional Housing went from 85 days to 61 days, which was a 28% drop. The strategies to reduce the length of time of homelessness include: 1) Coordinated Entry to be piloted using the Vulnerability Index & Service Prioritization Decision Assistance Tool (VI-SPDAT) which includes LOTH as a prioritization factor; 2) the CoC has adopted a protocol that mirrors CPD 14-012, "Notice on

Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status”, which directs Permanent Supportive Housing resources to those with the greatest LOTH; 3) The CoC is increasing its Rapid Re-Housing inventory by 87 units in projects submitted in FY 2015 with the goal of housing people within 30 days of becoming homeless; and 4) Data Committee will review aggregate and project level performance data quarterly to identify where LOTH is not decreasing.

Through the use of the VI-SPDAT, the CoC prioritizes the most vulnerable families. Rapid Re-Housing (RRH) programs, along with all project types, are expected to serve families based on their vulnerability score, while utilizing a Housing First approach. In 2015 CoC applications, 86% of RRH programs reported to have low barriers and 80% have Housing First policies. The use of RRH has increased throughout the CoC. ESG funding prioritizes RRH over homeless prevention services. An increase in Supportive Services for Veteran Families (SSVF) resources are also being utilized to rapidly rehouse veteran families. New CoC-funded RRH projects were awarded in 2013 and 2014, and four (4) new RRH projects are being submitted through this application, creating 94 new RRH units. To maximize resources, new RRH projects operate throughout the entire CoC region versus being contained within one single county. This enables these four (4) new RRH projects to cover 24 of the 33 counties within the CoC. These resources reduce wait times in underserved communities and increase access in high-need areas.

The CoC also aims to reduce the rate of individuals and families who return to homelessness. HMIS was used to develop a Performance Report comparing the baseline year with the first full reporting year. The rates of return stayed roughly the same between years, 11% at 6 months and 13% at 12 months. The data committee will review CoC level and program level data quarterly to monitor returns to homelessness upon exit from Transitional Housing, Rapid Re-Housing, and Permanent Supportive Housing with the goal of determining patterns and to identify projects with high rates of returns. Technical assistance will be offered to these programs, looking at the characteristics of the households who return to homelessness, staffing, collaborations, etc. to develop strategies to improve permanent housing retention. Strategies currently used include: 1) Follow-up after exit from Transitional Housing and Rapid Re-Housing with referral to housing counseling if in arrears; 2) For Rapid Re-Housing programs, locating units that households can afford when the rental assistance ends, and 3) Programs that facilitate connections to employment, education and benefits. Plans include: developing written standards to identify the most effective intervention based on each household’s needs.

The local CareerLink and Community Action Agencies (CAA) are the primary mainstream employment organizations working in collaboration with homeless providers and homeless individuals/families. Some of the CareerLink offices attend monthly meetings of the Regional Homeless Advisory Boards in their jurisdiction and have partnered with homeless providers on grant applications to increase/expand services specifically for homeless individuals. CAAs operate a Ready-to-Work program for persons receiving Temporary Assistance for Needy Families (TANF) benefits, in collaboration with WIB & CareerLink. The purpose of the program is to increase pre-employment skills. 81% of all CoC-funded projects are connecting with the above referenced employment partners, or others in their local communities.

The 2015 Point-in-Time Count will determine needs for 2016. To improve access to Chronic Homeless beds CoC-wide in counties with an excess of Chronic Homeless-prioritized beds, the strategy is to implement the recently adopted “Bed Turnover Policy” in which a bed will first be filled through the project’s waiting list, then within the County, then CoC-wide. It will be held for 7 days before it is rented to a non-Chronic Homeless household.

The state’s ESG program has prioritized funding for programs providing homeless services to veterans, and there are nine (9) Supportive Services for Veteran Families (SSVF) funded organizations providing outreach throughout the CoC. This includes street outreach, marketing, and providing information to shelter residents/staff. SSVF staff works with veterans to determine eligibility. This may be done over the phone, online, in-person at one of the three (3) Veteran Affairs Medical Centers within the CoC. CoC-funded orgs are also operating SSVF, both as a direct VA grantee or subgrantee. Additionally, some of the SSVF-funded organizations have non-SSVF resources that can provide assistance.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The SCCAP Franklin County Shelter works with individuals and families who are already homeless. Those individuals and families who are not yet homeless but are at risk of becoming homeless may be qualified for assistance through the SCCAP Homeless Assistance Program in order to remain housed. South Central Community Action Programs, Inc. receives ESG funds for Franklin County, which is used to operate Homeless Prevention activities, such as rent and utility assistance, and Rapid Re-Housing through the Franklin County Homeless Shelter.

The CoC does not have coordination with health care providers throughout the geographic area. There are examples of coordination in specific communities, but this is conducted mostly on an as-needed basis, versus higher level discharge policies.

CoCs are required by the CoC Program interim rule to establish a Centralized or Coordinated Assessment system – also referred to as Coordinated Entry. Coordinated entry processes help communities prioritize assistance based on vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner.

The CoC has outlined its Discharge Policy for assisting persons being discharged from mental health facilities, hospitals, correction facilities, and for those aging out of foster care:

- **Mental Health Discharge** - PA has a formal policy that no discharge from a state hospital can occur unless all housing, treatment, case management and rehab services are in place at the county

level. The goal is for all individuals to move into the most integrated housing of their choice in the community. Every individual in a state hospital for over 2 years must have a pre-discharge Community Support Plan that includes living arrangement. Individuals are never discharged from a state hospital to the street or shelter. Each individual is discharged to his/her own housing, housing with a friend or relative, limited size personal care home or mental health residential program.

- **Hospital Discharge** - Hospitals must have written discharge policies for "appropriate referral and transfer plans" including evaluation of a patient's capacity for self-care and possibility of being cared for in "the environment from which s/he entered the hospital." The actual discharge varies with the individual being discharged, their primary and behavioral health needs, and resources and supports available. Some shelters have protocols against accepting certain individuals directly from a hospital.
- **Corrections Facility Discharge** - Two policies are in place for those being discharged from corrections facilities: The PA Board of Probation and Parole (PBPP) policy that no one may be released on parole without approval of Home Plan by Parole Supervision Staff; and the PA Department of Corrections (DOC) Policy Statement on Inmate Reentry and Transition requiring written information on housing, photo ID, and other documentation for all inmates. The PA Department of Corrections (DOC) and the PA Board of Probation and Parole (PBPP) are responsible for ensuring that persons are not routinely discharged into homelessness.
- **Foster Care Discharge** - Children aging out of foster care are protected by laws to ensure that youth are not discharged into homelessness. The Federal Fostering Connections Act and State Court Rule require a Transition Plan before discharge from foster care. County agencies provide limited housing support upon discharge, ending at age 21. Youth go to relatives or family, transitional living placements, four year schools, to live with roommates/friends, reunite with family of origin, or remain with foster family.

CR-30 – Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Franklin County Housing Authority's mission is to "provide comprehensive, affordable, decent, safe housing services for the community in a cost effective and efficient manner." The Franklin County Housing Authority is not rated as a "troubled" agency by HUD and is recognized as a "high performer" for both PHAS (Public Housing Assessment System) and SEMAP (Section Eight Management Assessment Program).

The Housing Authority is using its capital funds to improve the conditions on the public housing units and to provide a more suitable living environment. The Capital Fund Grant award for FY 2016 was \$506,020 and will be used for the following items:

- Operations: \$20,000.00
- Management Improvements: \$25,000.00
- Administration: \$50,602.00
- Fees and Costs: \$60,000.00
- Site Improvement: \$30,000.00
- Dwelling Structures: \$320,418.00
- **Total: \$506,020.00**

The Franklin County Housing Authority owns and professionally manages family communities and elderly/disabled rental apartments. The apartments are located throughout Franklin County. FCHA has five (5) public housing developments with a total of 406 public housing units, with 208 units for family occupancy, and 198 units for mixed populations (elderly or disabled). Of these developments, there are two (2) located in Chambersburg - Meadow Creek 1 (Chambersburg Elderly community) and Meadow Creek 2 (Chambersburg Family community). FCHA also acts as the Management Agent for four (4) other privately owned housing communities in Franklin County. Of these, two (2) are located in Chambersburg – Sunset Terrace Townhomes, offering 24 garden style apartments and 16 townhomes, and Redwood Park Townhomes, offering 40 townhomes in 10 building clusters of 3-5 townhomes each. The waiting list for public housing units contains 193 families/individuals, of which 63 are elderly, 53 are single, and 140 are family. Families/individuals on the waiting list can be on multiple waiting lists at once.

The Franklin County Housing Authority also manages 311 Section 8 Housing Choice Vouchers and 30 tenant based rental assistance vouchers. Of those 311 Section 8 Housing Choice Vouchers, 149 of them are located in the Borough of Chambersburg. There is currently a waiting list of 130 applicants for Section 8 Housing Choice Vouchers with 16 elderly individuals, 32 individuals with a disability, and 71 requiring 2 or more bedrooms. The Section 8 Housing Choice Voucher waiting list has been closed since May, 2015.

According to FCHA's 2015 Five Year and Annual Plan, the strategies for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year include encouraging work and expanding housing opportunities for the very-low (50% or below AMI) and extremely low-income (30% or below AMI) residents in the County, in addition to expanding housing choices for the elderly, disabled, and Voucher-holders.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Franklin County Housing Authority maintains an active relationship with its residents and encourages residents of public housing to become involved in the housing authority's decision making process. The Housing Authority engages in cooperative activities with the Boys & Girls Club in Chambersburg's Meadow Creek 2, Waynesboro Communities that Care, and other community organizations. FCHA has also developed Resident Councils in both family developments, and holds elections for Resident Councils. Sustainability of the elected council continues to be a challenge. The resident councils manage Resident Participation Funding. There is one (1) public housing resident who sits on the Board of Directors of the Franklin County Housing Authority.

The Franklin County Housing Authority offers a First Time Homebuyer Program through Valley Community Housing Corporation (VCHC) as the General Partner. VCHC offers assistance to purchase brand new homes on Hollywell Avenue in the Borough of Chambersburg to qualifying low income families.

The Franklin County Housing Authority held a Residency Opportunity Self Sufficiency contract from July 1, 2015 through February 2016 that supported the self-sufficiency of individuals with homeownership being one of the targeted focuses.

In addition, eligible Section 8 Voucher holders can use their vouchers to assist in the purchase of their own home through the Section 8 Homeownership Program. The voucher assistance provides a partial payment toward the mortgage every month. Participants are assisted with budgeting and credit repair as needed, provided with homeownership education, and given support every step of the way as they purchase their home.

Eligibility requirements for the Homeownership Program:

- Have a Section 8 Voucher.
- Be consistently employed for one year before homeownership assistance starts. (Elderly people and people with disabilities are exempt from this requirement.)
- Must earn at least \$14,400 per year; with exceptions as noted above.
- Must be a first time homebuyer. (Not have owned a home in the past 3 years.)
- Be willing to utilize the voucher to purchase a home within Franklin County.
- Have credit good enough to qualify for a mortgage loan.
- Be a current or former FSS participant

Actions taken to provide assistance to troubled PHAs

The Franklin County Housing Authority is not designated as "troubled", and is considered a "high performer" by HUD. Therefore, no assistance is needed to improve operations of this Public Housing Authority.

CR-35 – Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The Borough of Chambersburg staff engaged in the following Fair Housing Activities during the FY 2015 CAPER period:

- **February 3, 2016** – Staff attended the Franklin County Housing Task Force meeting
- **April 12, 2016** – Staff attended the Franklin County Housing Task Force meeting
- **April 25, 2016** – Darren Brown, Mayor of Chambersburg, proclaimed April “Fair Housing Month”
- **May 24, 2016** – Staff attended the Franklin County Housing Task Force meeting

Attached in the CR-75 Fair Housing Section are the Fair Housing Proclamation passed by the Town Council and the minutes of the Franklin County Housing Task Force meetings.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Despite efforts made by the Borough of Chambersburg and social service providers, a number of significant obstacles remain to meeting underserved needs. Due to scarce financial resources, funding is the greatest obstacle the Borough of Chambersburg faces to meeting its underserved needs. Insufficient funding lessens the ability to fund many worthwhile public service programs, activities, and agencies. The Borough through its planning efforts will use its limited resources to address the Borough of Chambersburg’s greatest needs and improve the quality of life for its residents. The following obstacles need to be overcome in order to meet underserved needs:

- Lack of decent, safe, sound, and affordable owner and renter housing
- High cost of rehabilitation work
- Aging in place population who need accessibility improvements
- Need major rehabilitation of the Borough’s aging housing stock
- The increasing number of vacant and abandoned properties
- High unemployment rate and loss of household income
- Low wages in the service and retail sector job market

During this CAPER period, the Borough funded the following activities to address needs identified in the FY 2015-2019 Five Year Consolidated Plan:

- Elder Street Reconstruction
- ADA Curb Ramps – Second Ward

In addition, the Borough used State HOME funds to continue its HOME funded Housing Rehabilitation Program. The Borough rehabilitated two (2) housing units.

Actions planned to foster and maintain affordable housing

To foster and maintain affordable housing, the Borough of Chambersburg continued to work on ways to partner with non-profit and for-profit housing developers. The Borough and the Franklin County Housing Task Force continued to do education and outreach during this CAPER period. Due to limited funds the Borough did not use any CDBG funds to carry out any housing rehabilitation. The Borough rehabilitated two (2) homes during this CAPER period using State HOME funds under its HOME funded Housing Rehabilitation program. In addition, the Borough's Elm Street Program completed the rehabilitation of 34 owner-occupied houses during FY 2015.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The revised Federal Lead Based Paint Regulations published on September 15, 1999 (24 CFR Part 35) have had a significant impact on many activities – rehabilitation, tenant based rental assistance, and property acquisition – supported by the CDBG program. The Borough of Chambersburg will comply with Title 24, Part 35: Lead Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule).

Rehabilitation Programs:

The Borough of Chambersburg continued to ensure that:

- Applicants for rehabilitation funding receive the required lead based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead based paint maintenance activities, when applicable.

Homeownership Programs:

The Borough of Chambersburg continued to ensure that:

- Applicants for homeownership assistance receive adequate information about lead based paint requirements.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint requirements.
- A proper visual assessment is performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building or soil.
- Prior to occupancy, properly qualified personnel perform paint stabilization and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35.
- The home purchaser receives the required lead based paint pamphlet and notices.

During this CAPER period, the Borough abated two (2) houses for lead-based paint using State HOME Funds under the Borough's Housing Rehabilitation Program.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

According to the 2010-2014 American Community Survey, approximately 23.7% of Chambersburg's residents live in poverty. Female-headed households with children are particularly affected by poverty at 58.4%. Additionally, 38.6% of all youth under the age of 18 were living in poverty. The Borough's goal of reducing the extent of poverty is 5%, based on actions the Borough has control over, or actions in which the Borough will cooperate with outside agencies.

The Borough's anti-poverty strategy is based on attracting a range of businesses and supporting workforce development, including job-training services for low income residents. In addition, the Borough is going to continue to partner with local social service organizations that target low-income residents.

During this CAPER period, the Borough of Chambersburg did not fund any anti-poverty projects with FY 2015 CDBG funds.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The Borough's Land Use and Community Development Department coordinated activities among the public and private agencies, and other organizations in the Borough. This ensured that the goals and objectives of the Five Year Consolidated Plan were addressed by more than one agency. The Land Use and Community Development Department facilitated and coordinated the linkages between these public/private partnerships and develop new partnership opportunities.

Effective implementation of the Five Year Consolidated Plan involved a variety of agencies both in the community and in the region. Coordination and collaboration between agencies was important to

ensuring that the needs in the community were addressed. The key agencies that were involved in the implementation of the Plan, as well as additional resources that were available, are described below.

Public Sector:

- Borough of Chambersburg - Mayor's Office
- Borough of Chambersburg - Borough Manager
- Borough of Chambersburg - Director of Finance
- Borough of Chambersburg - Borough Solicitor
- Borough of Chambersburg - Police Department
- Borough of Chambersburg - Fire Department
- Borough of Chambersburg - Sanitation Department
- Borough of Chambersburg - Emergency Services Department
- Borough of Chambersburg - Code Enforcement
- Borough of Chambersburg - Recreation Department
- Borough of Chambersburg - Parking Traffic and Street Lights Department
- Borough of Chambersburg - Electric Department
- Borough of Chambersburg - Gas Department
- Borough of Chambersburg - Engineering Department
- Franklin County Housing Authority
- Franklin County Veterans Affairs Center
- Chambersburg Hospital
- Franklin County Area Agency on Aging
- USDA Rural Development
- Franklin County Area Development Corporation

Non-Profit Agencies:

There were several non-profit agencies that serve target income households in the Borough of Chambersburg. The Borough continued to collaborate with these essential service providers. Some of them include:

- Family Care Services
- Occupational Services Inc.
- House of Grace
- ARC of Franklin and Fulton Counties
- Chambersburg Chamber of Commerce
- Head Start
- Chambersburg Memorial YMCA
- United Way of Franklin County

Private Sector:

The private sector was an important collaborator in the services and programs associated with the Five Year Consolidated Plan. The private sector brings additional resources and expertise that were used to supplement existing services or fill gaps in the system. Lenders, affordable housing developers, business and economic development organizations, and private service providers offer a variety of assistance to residents such as health care, small business assistance, home loan programs, and assisted housing, among others. The Borough continued collaborating with the following private sector organizations:

- Small Business Development Center
- Federal Home Loan Bank (FHLB)
- Local Financial Institutions
- Private Housing Developers
- Local Realtors

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The primary responsibility for the administration of the Annual Action Plan was assigned to the Land Use and Community Development Department at the Borough of Chambersburg. This department coordinated activities among the public and private organizations, in their efforts to implement different elements and to realize the prioritized goals of the Annual Action Plan. The Borough was committed to continuing its participation and coordination with public, housing, and social service organizations. The Borough solicited funding requests for CDBG funds. These requests were reviewed and discussed by the Land Use and Community Development Department along with the CDBG committee.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The Borough of Chambersburg continued to monitor and review public policies for discriminatory practices and/or impacts on housing availability throughout this program year. The Borough of Chambersburg funded the following activities during this CAPER period to address the impediments identified in the 2015 Analysis of Impediments to Fair Housing Choice:

- **CD-15-03 ADA Curb Ramps Second Ward (\$170,062):** Funds to install ADA Curb Ramps and Detectable Warning plates in the Second Ward. This is a multi-year activity.

The Borough of Chambersburg engaged in the following Fair Housing Activities during the FY 2015 CAPER period:

- **February 3, 2016** – Staff attended the Franklin County Housing Task Force meeting
- **April 12, 2016** – Staff attended the Franklin County Housing Task Force meeting

- **April 25, 2016** – Darren Brown, Mayor of Chambersburg, proclaimed April “Fair Housing Month”
- **May 24, 2016** – Staff attended the Franklin County Housing Task Force meeting

Attached in the CR-75 Fair Housing section are the Fair Housing Proclamation passed by the Town Council and the minutes of the Franklin County Housing Task Force meetings.

DRAFT

CR-40 – Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Borough of Chambersburg Community Development Specialist has the primary responsibility for monitoring the Borough's Five Year Consolidated Plan and Annual Action Plans and maintains records on the progress toward meeting the goals and the statutory and regulatory compliance of each activity. Service area documentation was maintained along with income surveys. Timeliness of expenditures was achieved through scheduling activities, drawdown of funds, and maintenance of budget spread sheets which indicate the dates of expenditures. Program modifications were considered if project activities are not able to be completed within the allowable time limits of the grant. The Community Development Specialist was also responsible for the on-going monitoring of any sub-recipients for similar compliance.

The Borough of Chambersburg's Community Development Specialist has a "monitoring checklist" that was utilized when programs and activities are reviewed. This checklist was developed in accordance with Sub-Part J of 24 CFR, Part 85 "Uniform Administrative Requirement for Grants and Cooperative Agreements of State and Local Governments" and the HUD Community Planning and Development Monitoring Handbook (HUD 6509.2)

CDBG funded activities were monitored periodically, during the construction phase, and a final inspection was performed which details the cost benefit and benefit to low- and moderate-income persons. During the on-site inspections, compliance with the local building and housing codes were reviewed. Copies of financial statements and audit reports were required and kept on file. For those activities which trigger Davis-Bacon Wage Rates, employee payrolls were required prior to payments and on-site employee interviews will be held. These monitoring standards were required for all Borough administered projects and sub-recipient activities.

For each activity authorized under the National Affordable Housing Act, the Borough of Chambersburg has established fiscal and management procedures that ensured program compliance and fund accountability. Additionally, the Department ensured that the reports to the U.S. Department of Housing & Urban Development (HUD) were complete and accurate.

The monitoring process was not a "one-time" event. The process is an on-going system of planning, implementation, communication and following-up.

During this CAPER period, the Borough did not do any monitoring of its subrecipients since the Borough did fund any subrecipients during this CAPER period.

Citizen Participation Plan 91.105(d); 91.115(d)**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The Borough of Chambersburg placed the CAPER document on public display for a period of 15 days beginning on Tuesday, August 23, 2016 through Tuesday, September 6, 2016. A copy of the Public Display Notice is attached in the CR-80 Citizen Participation Section of this Plan.

The FY 2015 CAPER was on display at the following locations in the Borough of Chambersburg:

- **Borough of Chambersburg**
Land Use and Community Development Department,
Community and Economic Development Office
100 South 2nd Street
Chambersburg, PA 17201
- **Coyle Free Library**
Temporarily located at:
340 North Second Street
Chambersburg, PA 17201
- **Borough of Chambersburg Recreation Center**
235 South Third Street
Chambersburg PA, 17201
- **On the website at <http://www.borough.chambersburg.pa.us>**

Attached in CR-80 Citizen Participation section is the Public Display Notice that was published in “The Public Opinion,” newspaper on Monday, August 22, 2016 for the required 15-day public comment period, which began on Tuesday, August 23, 2016 until Tuesday, September 6, 2016. The Borough of Chambersburg also advertised the “Draft” CAPER in the “La Voz Latina Central” Spanish language newspaper on Monday, August 1, 2016.

CR-45 – CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The Borough of Chambersburg has not made any changes to the FY 2015-2019 Five Year Consolidated Plan and its program objectives during this reporting period.

Describe accomplishments and program outcomes during the last year.

During this CAPER period, the Borough of Chambersburg expended CDBG funds on the following activities:

- **General Administration and Planning** – \$45,875.26, which is 100.00% of the total expenditures.
Total: \$45,875.26

The Borough of Chambersburg has met the required 1.5 maximum drawdown ratio. The Borough's ratio was 1.00 as of August 8, 2016.

During this CAPER period, the CDBG program targeted the following with its funds:

- **Percentage of Expenditures Assisting Low- and Moderate-Income Persons and Households Either Directly or On an Area Basis** – 0.00%
- **Percentage of Expenditures that Benefit Low- and Moderate-Income Areas** – 0.00%
- **Percentage of Expenditures that Aid in the Prevention or Elimination of Slum or Blight** – 0.0%

During this CAPER period, the income level beneficiaries data are the following:

- **Extremely Low Income (<=30%)** – 0.00%
- **Low Income (30-50%)** – 0.00%
- **Moderate Income (50-80%)** – 0.00%
- **Total Low- and Moderate-Income (<=80%)** – 0.00%
- **Non Low- and Moderate-Income (>80%)** – 0.00%

During this CAPER period, the Borough had the following CDBG accomplishments:

- **Actual Jobs Created or Retained** – 0
- **Households Receiving Housing Assistance** – 0
- **Persons Assisted Directly, Primarily by Public Services and Public Facilities** – 0
- **Persons for Whom Services and Facilities were Available** – 0.00
- **Units Rehabilitated - Single Units** – 0
- **Units Rehabilitated - Multi Units Housing** – 0

During this CAPER period, all of the CDBG funds were used to meet a National Objective. The Borough did not fund any projects that involved displacement and/or relocation with CDBG funds. The Borough did not make any lump sum agreements during this CAPER Period. The Borough did not make any prior year adjustments during this CAPER period.

DRAFT

CR-50 – HOME 91.520(d)

The Borough of Chambersburg does not receive a HOME Investment Partnership (HOME) Program entitlement allocation. Therefore, agencies have to apply to the Commonwealth of Pennsylvania for HOME funds. Not Applicable.

DRAFT

CR-55 – ESG 91.520(g)

The Borough of Chambersburg does not receive an Emergency Solutions Grant (ESG) entitlement allocation. Therefore, agencies have to apply to the Commonwealth of Pennsylvania for ESG funds. Not Applicable.

DRAFT

CR-60 – HOPWA CAPER Report

The Borough of Chambersburg did not receive a Housing Opportunities for People with AIDS (HOPWA) Grant as an entitlement community in FY 2015. Not Applicable.

DRAFT

CR-65 – Section 3 Report

Attached are the Section 3 Summary Report HUD – 60002 for the CDBG Program for the Borough of Chambersburg.

DRAFT

SECTION 3 Summary Report

Economic Opportunities for
Low - and Very Low-Income Persons

U.S. Department of Housing
and Urban Development
Office of Fair Housing
and Equal Opportunity

OMB Approval No: 2529-0043

HUD Field Office

Philadelphia

1. Recipient Name & Address Borough of Chambersburg, PA 100 S. 2nd Street Chambersburg, PA 17201	2. Federal Identification B-15-MC-42-0024	3. Total Amount of Award \$339,911.00
8. Date Report Submitted September 28, 2016	4. Contact Person Kathleen Newcomer	5. Phone Number 717-261-3208
	8. Length of Grant: 12 Months	7. Reporting Period 7/01/2015 to 6/30/2016
	9. Program Code CDBG	10. Program Name CDBG

Part 1: Employment and Training (Columns B, C and F are mandatory fields. Include New Hires in E & F)**

A	B	C	D	E	F
Job Category	Number of New Hires	Number of New Hires that are Sec. 3 Residents	% of Aggregate # of Staff Hours of New Hires that are Sec 3. Residents	% of Total Staff Hours for Section 3 Employees and Trainees	Number of Section 3 Trainees
Professional	0	0	0%	0%	0
Technicians	0	0	0%	0%	0
Office/Clerical	0	0	0%	0%	0
Officials and Managers	0	0	0%	0%	0
Sales	0	0	0%	0%	0
Craft Workers (skilled)	0	0	0%	0%	0
Operatives (semiskilled)	0	0	0%	0%	0
Laborers (unskilled)	0	0	0%	0%	0
Service Workers	0	0	0%	0%	0
Other	0	0	0%	0%	0
Total	0	0	0%	0%	0

SECTION 3 Summary ReportEconomic Opportunities for
Low - and Very Low-Income Persons**Part II: Contracts Awarded**

1. Construction Contacts	\$	-
A. Total dollar amount of all contracts awarded on the project	\$	-
B. Total dollar amount of contracts awarded to Section 3 businesses	\$	-
C. Percentage of the total dollar amount that was awarded to Section 3 businesses		0.00%
D. Total number of Section 3 businesses receiving contracts		0
1. Non- Construction Contacts	\$	-
A. Total dollar amount of all non-construction contracts awarded on the project/activity	\$	-
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$	-
C. Percentage of the total dollar amount that was awarded to Section 3 businesses		0.00%
D. Total number of Section 3 businesses receiving non-construction contracts		0

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low-and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

Included Section 3 clause in covered solicitations and contracts. Refrained from contracting with enterprises in violation of Section 3.

Other; describe below.

CR-70 – IDIS Report

Attached are the following U.S. Department of Housing and Urban Development of Housing and Urban Development (HUD) Reports from IDIS for the period from July 1, 2015 through June 30, 2016.

Attached is the following IDIS reports:

- **IDIS Report PR26** – CDBG Financial Summary
- **IDIS Report PR06** – Summary of Consolidated Plans

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Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2015
 CHAMBERSBURG , PA

DATE: 08-22-16
 TIME: 12:22
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	339,911.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	339,911.00

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	0.00
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	0.00
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	45,875.26
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	45,875.26
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	294,035.74

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	0.00
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	0.00
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	0.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2015 PY: 2016 PY: 2017
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	0.00
32 ENTITLEMENT GRANT	339,911.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	339,911.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	0.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	45,875.26
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	22,106.74
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	67,982.00
42 ENTITLEMENT GRANT	339,911.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	339,911.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2015
 CHAMBERSBURG , PA

DATE: 08-22-16
 TIME: 12:22
 PAGE: 2

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Report returned no data.

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Report returned no data.

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	1	5	5949388	General Administration	21A		\$45,875.26
					21A	Matrix Code	\$45,875.26
Total							\$45,875.26

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U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR06 - Summary of Consolidated Plan Projects for Report
Year

DATE: 8/22/2016
TIME: 4:44:24 PM
PAGE: 1/1

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year	
2015 1	General Administration	General administrative costs, including staff salaries/benefits, consulting services, preparation of application, annual action plans, environmental review record, CAPERs, advertising, audit, special studies, planning and management.	CDBG	\$67,982.00	\$67,982.00	\$45,875.26	\$22,106.74	\$45,875.26
2	Elder Street Reconstruction	Funds will be used for the reconstruction of Elder Street from Hood Street to the end. This is a multi-year activity.	CDBG	\$101,867.00	\$101,867.00	\$0.00	\$101,867.00	\$0.00
3	ADA Curb Ramps Second Ward	Funds to install ADA Curb Ramps and Detectable Warning plates in the Second Ward. This is a multi-year activity.	CDBG	\$170,062.00	\$170,062.00	\$0.00	\$170,062.00	\$0.00

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CR-75 – Fair Housing

Affirmatively Furthering Fair Housing Overview:

The Borough of Chambersburg utilized its CDBG funds along with other Borough, State, Federal, and private funds to work towards affirmatively furthering fair housing choice in the Borough. During this CAPER period, the Borough developed the 2015 Analysis of Impediments to Fair Housing Choice, which was submitted to HUD during the 2015 CAPER period. Below are the new impediments, goals, and strategies identified in the FY 2015 A.I.:

Impediment 1: Housing Affordability - Decent, safe, sound, and affordable housing remains a high priority to ensure fair housing choice, quality of life, and attractive neighborhoods.

Goal: Maintain the supply of decent, safe, sound, and affordable housing targeted to lower income households, both renters and owners.

Strategies: In order to meet this goal, the following activities and strategies should be undertaken:

- **1-A:** Maintain the supply of available decent, safe, and affordable housing through rehabilitation and new construction.
- **1-B:** Maintain homeownership opportunities for LMI households by promoting available housing and housing counseling, as well as downpayment and closing cost assistance.
- **1-C:** Maintain and strengthen an effective property maintenance inspection and enforcement program in the Borough.
- **1-D:** There is a need for affordable rental housing that is decent, safe, and sanitary, especially for the elderly and disabled.

Impediment 2: Housing Accessibility - There appears to be an unmet need for housing that is accessible to the older population and persons with disabilities.

Goal: Increase the supply of housing that meets the accessibility, visitability, and quality of life needs of the older population and persons with disabilities.

Strategies: In order to meet this goal, the following activities and strategies should be undertaken:

- **2-A:** Increase the supply of accessible owner-occupied and renter-occupied housing by providing assistance to support the removal of architectural barriers.
- **2-B:** Enforce building codes to ensure that new multifamily construction meets the accessibility provisions of the Fair Housing Act.
- **2-C:** Promote education and awareness of the requirements for reasonable accommodations for persons with disabilities and the elderly in rental housing.

Impediment 3: Fair Housing Education, Advocacy, Monitoring, and Enforcement - As in any community, there is a lack of awareness of the rights and responsibilities under the Fair Housing Act and a need to continually monitor and enforce the Fair Housing Act.

Goal: Increase the knowledge and awareness of the rights of individuals and the responsibilities of building owners in regard to the Fair Housing Act through educational advocacy, monitoring, and enforcement to eliminate discrimination in housing and providing fair housing choices for all individuals and families.

Strategies: In order to meet this goal, the following activities and strategies should be undertaken:

- **3-A:** Support educational and training programs concerning the rights and responsibilities covered by the Fair Housing Act.
- **3-B:** Support local efforts to strengthen efficient and effective fair housing monitoring, investigation, testing, and enforcement strategies.
- **3-C:** Support the delivery of fair housing advocacy services to at-risk groups and victims of housing discrimination.
- **3-D:** Promote the delivery of financial literacy counseling for LMI and minority households to combat predatory and subprime lending practices.
- **3-E:** Promote “English as a Second Language” (ESL) to minorities and immigrants who need language assistance in dealing with landlords, financial institutions, and realtors.

Impediment 4: Accessibility of Public Facilities - The accessibility of public facilities remains a fundamental quality of life issue for most communities, especially for the older population, and persons with disabilities.

Goal: Maintain and continue to upgrade Borough facilities, public spaces, and sub-recipient facilities to make them accessible to persons with disabilities.

Strategies: In order to meet this goal, the following activities and strategies should be undertaken:

- **4-A:** Continue to fund improvements and upgrades at public and community facilities to remove architectural barriers.
- **4-B:** Continue to monitor any accessibility constraints in the Borough facilities and managed public spaces utilizing both Federal and capital improvement funds to remove any potential architectural barriers.
- **4-C:** Evaluate the accessibility constraints of all sub-recipient and allied organizational facilities and assist these organizations to obtain funds for capital improvements to remove any existing architectural barriers.

FY 2015 CAPER Period Accomplishments:

The following accomplishments were completed during the FY 2015 CAPER period.

Housing Accomplishments –

The following FY 2015 activities were accomplished during the FY 2015 CAPER Period:

- 2 housing units were rehabilitated in the Borough using State HOME funds
- 34 houses were rehabilitated through the Elm Street Program

Public Facilities and Infrastructure Improvement Accomplishments –

The following FY 2015 activities were funded during the FY 2015 CAPER period:

- **CD-15-02 Elder Street Reconstruction** - Funds will be used for the reconstruction of Elder Street from Hood Street to the end. This is a multi-year activity.
- **CD-15-03 ADA Curb Ramps Second Ward** - Funds to install ADA Curb Ramps and Detectable Warning plates in the Second Ward. This is a multi-year activity.

Fair Housing Education and Outreach Accomplishments –

The Borough of Chambersburg engaged in the following Fair Housing Activities during the FY 2015 CAPER period:

- **February 3, 2016** – Staff attended the Franklin County Housing Task Force meeting
- **April 12, 2016** – Staff attended the Franklin County Housing Task Force meeting
- **April 25, 2016** – Darren Brown, Mayor of Chambersburg, proclaimed April “Fair Housing Month”
- **May 24, 2016** – Staff attended the Franklin County Housing Task Force meeting

Attached are the Fair Housing Proclamation passed by the Town Council and the minutes of the Franklin County Housing Task Force meetings.



Borough of Chambersburg

*A full service municipality in Franklin County
celebrating over 65 years of consumer owned natural gas service
over 120 years of community electric and a
regional wastewater, water, and municipal solid waste utility*

April 25, 2016

OFFICE OF THE MAYOR BOROUGH OF CHAMBERSBURG, PENNSYLVANIA

PROCLAMATION

WHEREAS, April 11, 2016 marks the 48th anniversary of the passage of the U.S. Fair Housing Law, Title VIII of the Civil Rights Act of 1968, which enunciates a national policy of Fair Housing without regard to race, color, creed, national origin, sex, familial status, and handicap, and mandates fair housing opportunities for all citizens; and

WHEREAS, the Fair Housing Law prohibits discrimination in the sale or rental of residential housing based on race, color, creed, national origin, sex, familial status, or handicap; and

WHEREAS, the assistance fair housing legislation renders to citizens in their efforts to gain access to affordable housing is considerable, though perhaps intangible; and

WHEREAS, the commitment and effort of the public and the government must continue to assure such access to fair housing for all Americans; and

WHEREAS, the Borough of Chambersburg historically has proven its support for the concept of, and the right to, fair housing.

NOW, THEREFORE, I, Darren Brown, Mayor of the Borough of Chambersburg, Pennsylvania, do hereby join in the national celebration in the pursuit of the shared goal and responsibly of providing equal housing opportunities for all citizens.

BE IT FURTHER RESOLVED, that I, Darren Brown, Mayor of the Borough of Chambersburg, Pennsylvania, do hereby declare the month of April, 2016 to be "Fair Housing Month" in the Borough of Chambersburg.

IN WITNESS WHEREOF, I have set my hand and caused the seal of the Borough of Chambersburg, Pennsylvania, to be affixed this twenty-fifth day of April, 2016.



Darren Brown, Mayor
Borough of Chambersburg, Pennsylvania

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Borough of Chambersburg

Franklin County Housing Task Force

February 3, 2016 - Meeting

PCC / Housing Task Force Agenda for February. 3, 2015

1. Sign in/ Introductions:

2. Speaker: Brandon Copland/ MidPenn Legal Services
 - a. Topic- Landlord/ Tenant Law

3. ROSS/ FSS: Melissa and Addie

4. Housing Task Force –Tracy
 - a. Summaries of housing resources in Franklin County

5. Agencies share information/ upcoming events

6. Future meeting dates/ Speakers:
 - a. April 7, 2015 2:00 p.m.

Beth Ellis - Topic: Reasonable Accommodations
 - b. June 2, 2015 – 2:00 p.m.

Shalom Black – Topic: Grant Writing
 - c. August 4, 2015- 2:00 p.m.
 - d. October 6, 2015- 2:00 p.m.



PCC / Housing Task Force Agenda for February. 3, 2015

e. December 1- 2:00 p.m.

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Speaker- Kelley Snyder: House of Grace

- Church is non-denominational
- Non-residential services
- They are 501-C3 company
- Life skill classes offered to women 18+
 - Crafting, sewing, computer, exercise, healthy living/nutrition
 - All classes are free
 - Mon-Thur 9:30am-2pm with lunch provided
- Intake is needed
- Services are volunteer runned- not capable of assisting individuals with disabilities
- Also has a clothing store on site- Dressed to a Tea

Melissa/Addie update

- FSS for public housing available at start of new year
- Open also to Spanish speaking families
- Waiting list is being developed

Housing Task Force – Jen & Tracy

- Point in Time count (homeless inventory)
 - January 28th
 - Subcommittee will meet January 13th @ Human Service building
- Jen is developing an easy-to-use manual for information on agencies
 - Asked agencies to email her what their agency provides by the end of December
- 2 opens for shelter + care
 - Single individuals with income, chronically homeless, and serious mental illness
- PATH funding is almost maxed out
 - Still taking referrals

Shalom- County Grants

- Provides assistance for agencies needing help writing/applying for grants

Harrisburg Aging Office

- Options program- Home/community based
 - Adult day services
 - Emergency services- losing housing, etc.
- Help with living arrangements

Tracy- Franklin County Area on Aging

- Overnight shelter (60+), must be temporary
 - Hotel, nursing home, etc
 - Protective service situation qualifies
- Received more funding
 - Home modifications

- Cleanings
- Heating assistance with Salvation Army
 - One month heating (oil, electric)
- MHA: 60+ socially isolated individuals
 - Phone contacts and home visits

Angela- ARC

- Organizing fundraiser
 - Walkathon in March
 - Spoke about ideas of indoor facilities that could be used

Chris- Headstart

- January recruiting for 2014-2015 school
- Headstart is turning 50- lots of upcoming activities to celebrate

Angela- FCHA

- Wayne Gardens applications are going out/open to public
- Distributed to agencies

Christina/Yolanda- Marantha

- 1 yr housing program (used to be 2 years)
 - Cannot be on cash assistance
 - SSI/SSDI or working income
 - Working towards self-sufficiency
 - Families only
 - Mainly housing women with children
- Operation concern
 - Oil, gas, prescriptions
 - One night stay in a hotel
 - Currently no funds, hoping to get some soon

Bill-New Hope Shelter

- 2 homeless shelters running
- Rental assistance
 - Below 30% income + eviction notice
- 9030 Wayne Ave is location of newly opened shelter

Next meeting: Tuesday, February 3rd



BOURGE
OF
CHAMBERSBURG

Kathy Newcomer <knewcomer@chambersburgpa.gov>

Housing Task Force Meeting

3 messages

Tracy Radtke <teradtke@franklincountypa.gov>

Wed, Jan 28, 2015 at 2:32 PM

To: Adrienne Gembe <agembe@fcha.net>, aglocke@embarqmail.com, amonroig@fcha.net, Amy Hicks <ahicks@uwfcpa.org>, Angela Burhanan-Barbour <abarbour@fcha.net>, bakreyl@iu12.org, beth@sdhp.org, bopic@bopicinc.org, Carolyn Hart <carolyn.hart@wilson.edu>, Carrie Gray <cegray@franklincountypa.gov>, cbaker@villageoflaurelrun.com, cford@fchsweb.org, chac@innemet.net, christina@maranathaminiestries.net, CJ Lacy <caitlynl@winservices.org>, cjbaker@iu12.org, craig@maranathaminiestries.net, Cynthia Blackstock <cablackstock@franklincountypa.gov>, david.sharer@use.salvationarmy.org, ddonnell@pa.gov, dnmixell@hacc.edu, egrant@keystonehealth.org, Elizabeth Grant <emgrant@franklincountypa.gov>, gharper@fccfamilies.com, gyelton@lifelutherservices.org, hegoshorn@keystonehealth.org, hgreen@fcha.net, houseofgrace@centurylink.net, Jeffrey Mills <jwmills@franklincountypa.gov>, jglackin@cilopportunities.org, jmcpcap@fccap.org, josmith@keystonehealth.org, Justin Slep <jdslep@franklincountypa.gov>, Kelli Miller <kellimiller729@gmail.com>, kfair@fchsweb.org, Kim Eaton <kmeaton@franklincountypa.gov>, kjones@keystonehealth.org, knewcomer@chambersburgpa.gov, ksanchez@wrocp.org, landamc52@yahoo.com, lclever@summithealth.org, lindad@winservices.org, lloyd@waynesboropa.org, mama.yingling@ahedd.org, Megan Shreve <mshreve@sccap.org>, Melissa Case <mcase@fcha.net>, millerk@bgccs.org, mmattson@keystonehealth.org, mmsteinbacher@iu12.org, Samuel Thrush <sjthrush@franklincountypa.gov>, Sandy Lutz <sblutz@franklincountypa.gov>, Sandy Shaleen <sthomas@franklincountypa.gov>, sarah.guyer@ahedd.org, Shalom Black <seblack@franklincountypa.gov>, thowalsh@pa.gov, Traci Kline <tgkline@franklincountypa.gov>, twesley@sccap.org, unguyen@pa.gov, wandaachhc@yahoo.com, Waynesboro New Hope Shelter <newhopeshelter@gmail.com>, Zach Horn <zach@waynesboroymca.org>

Hello all,

Attached are the minutes from our last meeting as well as the agenda for our upcoming meeting.

*Please note: The date and time for the next meeting is Tuesday February 3rd @ **2:00 p.m.*** Our speaker is Brandon Copeland from MidPenn Legal Services who will be presenting on Landlord/Tenant Law. The meeting will be held at Sunset Court Apartments located off of Philadelphia Ave, Chambersburg (behind the Dollar General). See you there!

P.S. Don't eat too much lunch--light refreshments will be served!



2 attachments



Minutes 12-3-14.docx

17K



Agenda for Jan. 2015 (1).docx

29K

Kathy Newcomer <knewcomer@chambersburgpa.gov>

Tue, Feb 3, 2015 at 10:13 AM

DRAFT

Borough of Chambersburg

Franklin County Housing Task Force

April 12, 2016 - Meeting

Housing Task Force/LHOT/PCC Meeting Agenda
April 12, 2016
2:00 pm at Sunset Apartments Rt. 11 CB

1. Sign in/ Introductions:
2. LHOT Committees: To meet monthly and report at HTF/LHOT/PCC/811

Meetings Bi-Monthly

- a. Outreach and Engagement-Landlord or Housing Summit?
- b. Planning: Housing Needs Assessment
3. 811-What is it and how will it work in Franklin County? What will 811 Stakeholder Committee do? Who should be on the Committee?
4. SOAR Program for Franklin County
 - a. What is SOAR
 - b. How do I get a SOAR case worker for someone that needs one?
5. Networking/PCC
6. Round Robin of Agencies Present for Updates
7. Future meeting dates:
 - a. May 24th
 - b. July 26th
 - c. September 27th
 - d. November 22nd





Kathy Newcomer <knewcomer@chambersburgpa.gov>

Housing Task Force/LHOT/PCC Meeting

2 messages

Tracy Radtke <teradtke@franklincountypa.gov>

Fri, Apr 1, 2016 at 11:37 AM

To: Adrienne Gembe <agembe@fcha.net>, amonroig@fcha.net, Amy Hicks <ahicks@uwfcpa.org>, Angela Burhanan-Barbour <abarbour@fcha.net>, Beth Ellis <beth@sdhp.org>, Bill Burcher <newhopeshelter@gmail.com>, bopic@bopicinc.org, Brandon Copeland/Mid Penn Legal Services <bcopeland@midpenn.org>, Carolyn Hart <carolyn.hart@wilson.edu>, Carrie Gray <cegray@franklincountypa.gov>, Cathy Baker <cbaker@lelandpersonalcare.com>, chac@innemet.net, craig@maranathamministries.net, Cynthia Blackstock <cablackstock@franklincountypa.gov>, ddonnell@pa.gov, dnmixell@hacc.edu, egrant@keystonehealth.org, Elizabeth Grant <emgrant@franklincountypa.gov>, Gigi Yelton <gyelton@lifelutheranservices.org>, Gen Harper <gharper@fcfpinc.org>, hegoshom@keystonehealth.org, houseofgrace@centurylink.net, Jennifer Wenzel <jrwenzel@franklincountypa.gov>, jglackin@cilopportunities.org, John <jmcpaul@sccap.org>, John LLoyd <jlloyd@maranathamministries.net>, Justin Slep <jdslep@franklincountypa.gov>, Kathy Cosentino <k8coze@gmail.com>, Kathy Newcomer <knewcomer@chambersburgpa.gov>, Kelli Miller <kellimiller729@gmail.com>, Kim Eaton <kmeaton@franklincountypa.gov>, kjones@keystonehealth.org, landamc52@yahoo.com, lclever@summithealth.org, Leslie Zimmerman <lezimmerman@keystonehealth.org>, Linda Daugherty/WIN <lindad@winservices.org>, mama.yingling@ahedd.org, Megan Shreve <mshreve@sccap.org>

Hello everyone,

The next HTF/LHOT/PCC Meeting is scheduled for April 12, 2016, 2:00 p.m. at Sunset Apartments. The agenda is attached. Hope to see all of you there!

Tracy

Tracy E. Radtke

MH Housing Program Specialist
Franklin/Fulton MH/ID/EI
425 Franklin Farm Lane
Chambersburg, PA 17202
Phone 717-264-5387 x21249
Fax 717-263-0469
teradtke@franklincountypa.gov

"Never impose on others what you would not choose for yourself." ~ Confucius

Mission Statement

Franklin/Fulton MH/ID/EI partners with the community to develop and assure the availability of quality services and supports for individuals and families.

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 **Agenda for 4-12-16.docx**
28K

Jack V. Jones <jvjones@bopicinc.org>

Wed, Apr 13, 2016 at 9:52 AM

To: Tracy Radtke <teradtke@franklincountypa.gov>, Adrienne Gembe <agembe@fcha.net>, "amonroig@fcha.net" <amonroig@fcha.net>, Amy Hicks <ahicks@uwfcpa.org>, Angela Burhanan-Barbour <abarbour@fcha.net>, Beth Ellis <beth@sdhp.org>, Bill Burcher <newhopeshelter@gmail.com>, "bopic@bopicinc.org" <bopic@bopicinc.org>, Brandon Copeland/Mid Penn Legal Services <bcopeland@midpenn.org>, Carolyn Hart <carolyn.hart@wilson.edu>, Carrie Gray <cegray@franklincountypa.gov>, Cathy Baker <cbaker@lelandpersonalcare.com>, "chac@innemet.net" <chac@innemet.net>, "craig@maranathamministries.net" <craig@maranathamministries.net>, Cynthia Blackstock <cblackstock@franklincountypa.gov>, "ddonnell@pa.gov" <ddonnell@pa.gov>, "dnmixell@hacc.edu" <dnmixell@hacc.edu>, "egrant@keystonehealth.org" <egrant@keystonehealth.org>, Elizabeth Grant <emgrant@franklincountypa.gov>, Gigi Yelton <gyelton@lifelutheranservices.org>, Gen Harper <gharper@fcfpinc.org>, "hegoshom@keystonehealth.org" <hegoshom@keystonehealth.org>, "houseofgrace@centurylink.net" <houseofgrace@centurylink.net>, Jennifer Wenzel <jrwenzel@franklincountypa.gov>, "jglackin@cilopportunities.org" <jglackin@cilopportunities.org>, John <jmcpaul@sccap.org>, John LLOYD <jlloyd@maranathamministries.net>, Justin Slep <jdslep@franklincountypa.gov>, Kathy Cosentino <k8coze@gmail.com>, Kathy Newcomer <knewcomer@chambersburgpa.gov>, Kelli Miller <kellimiller729@gmail.com>, Kim Eaton <kmeaton@franklincountypa.gov>, "kjones@keystonehealth.org" <kjones@keystonehealth.org>, "landamc52@yahoo.com" <landamc52@yahoo.com>, "lclever@summithealth.org" <lclever@summithealth.org>, Leslie Zimmerman <lezimmerman@keystonehealth.org>, Linda Daugherty/WIN <lindad@winservices.org>, "mama.yingling@ahedd.org" <mama.yingling@ahedd.org>, Megan Shreve <mshreve@sccap.org>
Cc: Bopic <bopic@bopicinc.org>

Good Day Tracy:

I apologize for not being able to attend the HTF/LHOT/PCC Meeting yesterday. I had a conflict of scheduling with a previously scheduled Borough of Chambersburg Civil Service Committee Meeting. Please share any information discussed & reviewed at the meeting with us and would you let us know when the next meeting is scheduled?

Thank you and again I apologize for not attending.

Jack V. Jones

BOPiC, Inc.

From: Tracy Radtke [mailto:teradtke@franklincountypa.gov]

Sent: Friday, April 01, 2016 11:38 AM

To: Adrienne Gembe <agembe@fcha.net>; amonroig@fcha.net; Amy Hicks <ahicks@uwfcpa.org>; Angela Burhanan-Barbour <abarbour@fcha.net>; Beth Ellis <beth@sdhp.org>; Bill Burcher <newhopeshelter@gmail.com>; bopic@bopicinc.org; Brandon Copeland/Mid Penn Legal Services

<bcopeland@midpenn.org>; Carolyn Hart <carolyn.hart@wilson.edu>; Carrie Gray <cegray@franklincountypa.gov>; Cathy Baker <cbaker@lelandpersonalcare.com>; chac@ininternet.net; craig@maranathamministries.net; Cynthia Blackstock <cablackstock@franklincountypa.gov>; ddonnell@pa.gov; dnmixell@hacc.edu; egrant@keystonehealth.org; Elizabeth Grant <emgrant@franklincountypa.gov>; Gigi Yelton <gyelton@lifelutheranservices.org>; Gen Harper <gharper@fcfpinc.org>; hegoshorn@keystonehealth.org; houseofgrace@centurylink.net; Jennifer Wenzel <jrwenzel@franklincountypa.gov>; jglackin@cilopportunities.org; John <jmcpaul@sccap.org>; John Lloyd <jlloyd@maranathamministries.net>; Justin Slep <jdslep@franklincountypa.gov>; Kathy Cosentino <k8coze@gmail.com>; Kathy Newcomer <knewcomer@chambersburgpa.gov>; Kelli Miller <kellimiller729@gmail.com>; Kim Eaton <kmeaton@franklincountypa.gov>; kjones@keystonehealth.org; landamc52@yahoo.com; lclever@summithealth.org; Leslie Zimmerman <lezimmerman@keystonehealth.org>; Linda Daugherty/WIN <lindad@winservices.org>; marna.yingling@ahedd.org; Megan Shreve <mshreve@sccap.org>

Subject: Housing Task Force/LHOT/PCC Meeting

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DRAFT

DRAFT

Borough of Chambersburg

Franklin County Housing Task Force

May 24, 2016 - Meeting

Housing Task Force/LHOT/PCC Meeting Agenda
May 24, 2016
2:00 pm at Sunset Apartments Rt. 11 CB

1. Sign in/ Introductions:
2. LHOT Committees: To meet monthly and report at HTF/LHOT/PCC/811

Meetings Bi-Monthly---Rediscover as low turnout at last meeting
 - a. Outreach and Engagement-Landlord or Housing Summit?
 - b. Planning: Housing Needs Assessment
3. 811-What is it and how will it work in Franklin County? What will 811 Stakeholder Committee do? Who should be on the Committee? **Brief Rediscussion**
4. Re-Entry Summit held 5/16/16: Discuss Franklin County re-entry initiatives and ways to be involved
5. Networking/PCC
 - a. National Night Out Event-Tuesday August 2, 2016
6. Round Robin of Agencies Present for Updates
7. Future meeting dates
 - a. July 26th
 - b. September 27th
 - c. November 22nd





BOROUGH
OF
CHAMBERSBURG

Kathy Newcomer <knewcomer@chambersburgpa.gov>

Housing Task Force/LHOT meeting

3 messages

Mon, May 23, 2016 at 12:25 PM

Tracy Radtke <teradtke@franklincountypa.gov>

To: Adrienne Gembe <agembe@fcha.net>, amonroig@fcha.net, Amy Hicks <ahicks@uwfcpa.org>, Angela Burhanan-Barbour <abarbour@fcha.net>, Beth Ellis <beth@sdhp.org>, Bill Burcher <newhopeshelter@gmail.com>, bopic@bopicinc.org, Brandon Copeland/Mid Penn Legal Services <bcopeland@midpenn.org>, Carolyn Hart <carolyn.hart@wilson.edu>, Carrie Gray <cegray@franklincountypa.gov>, Cathy Baker <cbaker@lelandpersonalcare.com>, chac@innemet.net, craig@maranathamministries.net, Cynthia Blackstock <cablackstock@franklincountypa.gov>, ddonnell@pa.gov, dnmixell@hacc.edu, egrant@keystonehealth.org, Elizabeth Grant <emgrant@franklincountypa.gov>, Gigi Yelton <gyelton@lifelutherservices.org>, Gen Harper <gharper@fcfpinc.org>, hegoshom@keystonehealth.org, houseofgrace@centurylink.net, Jennifer Wenzel <jrwenzel@franklincountypa.gov>, jglackin@cilopportunities.org, John <jmcpaul@sccap.org>, John LLoyd <jlloyd@maranathamministries.net>, Julia Lehman <jllehman@franklincountypa.gov>, Justin Slep <jdslep@franklincountypa.gov>, Kathy Cosentino <k8coze@gmail.com>, Kathy Newcomer <knewcomer@chambersburgpa.gov>, Kelli Miller <kellimiller729@gmail.com>, Kim Eaton <kmeaton@franklincountypa.gov>, kjones@keystonehealth.org, landamc52@yahoo.com, lclever@summithealth.org, Linda Daugherty/WIN <lindad@winservices.org>, mama.yingling@ahedd.org, Megan Shreve <mshreve@sccap.org>, Nicole Fletcher/Head Start <nfletcher@fchsweb.org>, Nicole Huffman/Mid-Penn Legal <nhuffman@midpenn.org>, Pam Raynor/Head Start <praynor@fchsweb.org>, Rebecca Swope/WIN <rebeccacalimerswope@gmail.com>, Samuel Thrush <sjthrush@franklincountypa.gov>, Sandy Lutz <sblutz@franklincountypa.gov>, sarah.guyer@ahedd.org, Shalom Black <seblack@franklincountypa.gov>, TJ Walsh <thowalsh@pa.gov>, Traci Kline <tgkline@franklincountypa.gov>, Tracy <teradtke@franklincountypa.gov>, Trudy Wesley <twesley@sccap.org>, unguyen@pa.gov, Wanda Flood <wandachhc@yahoo.com>, Yolanda Coy <yolanda@maranathamministries.net>, Zach Hom <zach@waynesboroymca.org>

Hello all,

Attached is the agenda for tomorrow's meeting at 2:00 at Sunset Court Apartments. Hope to see you there!

Tracy

--

Tracy E. Radtke

MH Housing Program Specialist
Franklin/Fulton MH/ID/EI
425 Franklin Farm Lane
Chambersburg, PA 17202
Phone 717-264-5387 x21249
Fax 717-263-0469
teradtke@franklincountypa.gov

"Never impose on others what you would not choose for yourself." ~ Confucius

Mission Statement

Franklin/Fulton MH/ID/EI partners with the community to develop and assure the availability of quality services and supports for individuals and families.

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Agenda for 5-24-16.docx
28K

Kathy Newcomer <knewcomer@chambersburgpa.gov>
To: Don Houser <donhouser72@gmail.com>, Cheri Kearney <ckearney@uwfcpa.org>

Mon, May 23, 2016 at 1:42 PM

This committee is discussing the Re-entry Forum from last week (see Agenda). Thought you might like to attend.

The meeting is held at the Sunset Court Apartments Community Room, on Rt. 11 (Philadelphia Ave.) next to Food Lion on the right hand side.

Kathleen Newcomer

Community Development Specialist
Property Maintenance Code Officer
Borough of Chambersburg
100 S. Second St.
Chambersburg PA 17201
[\(717\) 261-3208](tel:717-261-3208)
knewcomer@chambersburgpa.gov

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Agenda for 5-24-16.docx
28K

Cheri Kearney <ckearney@uwfcpa.org>

Mon, May 23, 2016 at 1:53 PM

CR-80 – Citizen Participation

The following pages include the public display notices and any public or written comments received by the Borough.

The “Draft” CAPER was advertised in “The Public Opinion,” newspaper on Monday, August 22, 2016 for the required 15-day public comment period, which began on Tuesday, August 23, 2016 until Tuesday, September 6, 2016. The Borough of Chambersburg also advertised the “Draft” CAPER in the “La Voz Latina Central” Spanish language newspaper on Monday, August 1, 2016.

DRAFT

an accident? Looking for a fair settlement? *I can help.*

I've been fighting for the Harrisburg community for 30 years to make sure people get fairly compensated for their personal injuries. Let me put that experience to work for you.

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AVISO DE PRESENTACION BOROUGH DE CHAMBERSBURG

El año fiscal de ejecución y evaluación INFORME ANUAL 2015 CONSOLIDADO (C.A.P.E.R.)

De acuerdo con el Título I de la Ley Nacional Affordable Housing Act de 1990, P. L. 101-625, el término municipal de Chambersburg ha preparado su año fiscal 2015 consolidado Rendimiento Anual y el Informe de Evaluación (C.A.P.E.R.) para su Programa de Desarrollo de la Comunidad (CDBG). Este informe describe el nivel de asistencia de vivienda y otras actividades de desarrollo comunitario diseñados para beneficiar a personas de ingresos bajos y moderados y los hogares a través de diversos programas de financiación federal durante el año fiscal 2015 (1 de julio 2015 al 30 de junio de 2016).

La ciudad de Chambersburg tiene intención de presentar el año fiscal 2015 C.A.P.E.R. al Departamento de EE.UU. de Vivienda y Desarrollo Urbano en la tarde del 28 septiembre 2016. Las copias del año fiscal 2015 C.A.P.E.R. están disponibles para el público a partir del martes 23 de de agosto del año 2016 hasta el martes 6 de septiembre del año 2016 a las siguientes ubicaciones:

Ciudad de Chambersburg, Land Use and Community Development Department, Community and Economic Development Office - 100 South 2nd Street Chambersburg, PA 17201
Coyle Free Library - 102 North Main St. Chambersburg, PA 17201
Borough of Chambersburg Centro de Recreación - 235 South Third Street, Chambersburg PA, 17201

Se anima a todas las personas interesadas para revisar el año fiscal 2015 C.A.P.E.R. Los comentarios escritos sobre el C.A.P.E.R. serán considerados hasta el martes, 6 de septiembre de 2016. Los comentarios por escrito deben dirigirse a la Sra. Kathleen Newcomer, Especialista de Desarrollo de la Comunidad, Borough of Chambersburg, 100 South Second Street Chambersburg, PA 17201.

El Sr. Allen B. Coffman, Presidente del Consejo de Ciudad de Chambersburg.

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Real Estate for RENT

Homes for Rent

Public Notice

Public Notice

Public Notice

Articles Under \$500

Items for Sale

Apartments - Unfurnished

Condos & Townhomes for Rent

REMODELED FARM HOUSE, 3 BR, 2 BA.

**BOROUGH OF CHAMBERSBURG, PENNSYLVANIA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
NOTICE OF DISPLAY OF THE C.A.P.E.R.
FY 2015 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (C.A.P.E.R.)**

In accordance with Title I of the National Affordable Housing Act of 1990, P.L. 101-625, the Borough of Chambersburg has prepared its Fiscal Year 2015 Consolidated Annual Performance and Evaluation Report (C.A.P.E.R.) for its Community Development Block Grant Program (CDBG). This report describes the level of housing assistance and other community development activities designed to benefit low- and moderate-income persons and households through various federal funding programs during Fiscal Year 2015 (July 1, 2015 through June 30, 2016).

The Borough of Chambersburg intends to submit the FY 2015 C.A.P.E.R. to the U.S. Department of Housing and Urban Development on or before September 28, 2016.

Copies of the FY 2015 C.A.P.E.R. are available for public viewing beginning Tuesday, August 23, 2016 through Tuesday, September 6, 2016 at the following locations:

Borough of Chambersburg
Land Use and Community Development Department,
Community and Economic Development Office
100 South 2nd Street, Chambersburg, PA 17201

Coyle Free Library
Temporarily located at:
340 North Second Street, Chambersburg, PA 17201

Borough of Chambersburg Recreation Center
235 South Third Street, Chambersburg PA, 17201

On the website at
<http://www.borough.chambersburg.pa.us>

All interested persons are encouraged to review the FY 2015 C.A.P.E.R. Written comments on the C.A.P.E.R. will be considered until Tuesday, September 6, 2016. Written comments should be addressed to Ms. Kathleen Newcomer, Community Development Specialist, Borough of Chambersburg, 100 South Second Street, Chambersburg, PA 17201.

Mr. Allen B. Coffman, President of Town Council

Bed Side Commode, never used, \$50
2 Hard Side Suitcases, 1 w/wheels, \$50/br
Several soft side drawers for storage, \$5 ea
717-263-6291

Cochrane Bay Colony 38x57 with additional leaf, dining room table & 4 chairs, \$75,
56" towable water tube, new, \$30,
Right handed cased student desk chair, refinished, \$45,
Call 717-504-9070

driverside headlight assembly new acura tsx \$150 obo (717)414-1861

headlight assembly for acura tsx red new 150 obo (717)414-1861

Large plastic sandbox with lid, like new, \$20,
Cat Bed, like new, \$10 717-360-8551

MPVS HOVEROUND includes battery charger and owner manual, \$499 (717)264-9462 mtman3349@yahoo.com

OFFICE CHAIR "Big Man's Chair", highback, brown leather, like new, \$75 717-496-8061

punch bowl set \$5 (717)414-1861

punch bowl set \$5 (717)414-1861

SPA FREE 4 Person Call 717-264-6738

SPINET PIANO FREE Great Condition Call 717-414-7677

2. CEMETERY LOTS Park Lawn, Chbg \$900 for both. Call 717-360-1023

Monuments & Cemetery

2. CEMETERY LOTS Park Lawn, Chbg \$900 for both. Call 717-360-1023

Pets & Animals

Pets

BICHON FRISE PUPPIES, registered w/pedigree, shots current, \$400 ea 717-532-6001

FREE KITTENS To A Good Home 717-369-5045

RAG DOLL MIXED KITTENS. 1st shots Ready now. Home raised. \$75 each Call 717-404-0100

SHIH-TZU PUPPIES Home raised, 1st shots. Ready Aug. 22. Females, \$400. Call 717-404-0100

SHIH-TZU PUPPIES Home raised, 1st shots. Ready Now. Males, \$250. Call 717-377-2307

Chambersburg, Lg. 1' BR, clean, remodeled, washer/dryer, dishwasher, AC, private parking, large back yard, pets considered, \$650/mo. + utils. 240-625-9525 anytime

LIVE AND/OR WORK IN THE SAME SPACE! Gorgeous Large 1-2 BR Apt Or Office 2nd flr 29 S. Main, Chbg. Appl's, W/D, Deck, Parking. No pets. Refs., credit check, dep. req'd. \$800/mo. + utils. Call 717-267-1986 or 717-816-1987

CLASSIFIEDS SELL!

NEW 2or3BR & 2BA Incls. Water, Trash, W/D \$865 717-261-0303

Marketplace Directory

Roofing

1838 LEAFMORE RD. 2 BR, 1 BA end unit townhouse. Kit., LR, DR, Indry. hkup. 1 car garage. No pets. \$800/mo. + incl. water & sewer. Avail. 9/1/16 717-377-7976

2022 Powell Drive 3 BR, 2.5 BA, kit., LR, DR, laundry hkup, 1 car garage, no pets. Avail. 9/1 \$1100/mo. + utils Call 717-377-7976

2 BR NICE CONDO, \$690+ utils, 717-264-8678

3 BR TOWNHOUSE Lovely country location. \$795+ utilities. 717-264-8678

Homes for Rent

St. Thomas - 1 & 2 BR 2 Cabins, No pets. 717-377-2442

Marketplace Directory

Roofing

RANCHER 3 Bedroom, 1.5 Bath. On 2 acres near Chambersburg Mall. \$850/mo. + utils & Security Deposit. No Pets. 717-352-2033 or 717-816-5210 Leave Message

REMODELED FARM HOUSE, 3 BR, 2 BA. \$1,000/mo. No smoking. No pets. Royer Rd., Mercersburg. Call 301-991-0166.

Small 2 BR 1 BA house. 12 miles E of Chambersburg off Rt 30. \$700/mo. + sec. No smoking. No pets Call 717-334-6220

Mobile Homes for Rent

2 BR MOBILE, Fort Loudon. No pets. Water, sewer, trash incl. \$600/mo. + sec Call 717-267-1286

Real Estate for SALE

Mobile Homes for Sale

WOODBURNE ESTATES, mobile homes for sale. Call for details 717-263-4600

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Chambersburg
243-255 S Fourth St, Chambersburg, Saturday August 20, 8 am-? Women & mens cloth