

AUTHORITIES / BOARDS / COMMITTEES

BOARD OF HEALTH  
CONSTRUCTION CODE BOARD OF APPEALS  
CDGB CRITERIA/RANKING COMMITTEE  
CHAMBERSBURG AREA MUNICIPAL AUTHORITY/CHAMBERSBURG AREA PARKING AUTHORITY  
CIVIL SERVICE COMMISSION  
CURB AND SIDEWALK BOARD OF APPEAL  
DOWNTOWN CHAMBERSBURG, INC.  
ELECTRICIAN'S EXAMINING BOARD  
EMERGENCY MANAGEMENT COORDINATOR  
EMS COMMITTEE & FRANKLIN COUNTY EMERGENCY SERVICES ALLIANCE  
ENERGY CONSERVATION OFFICERS  
FINANCE CHAIRMAN AND ASSISTANT FINANCE CHAIRMAN  
FIRE CODE BOARD OF APPEALS  
FRANKLIN COUNTY COUNCIL OF GOVERNMENT (COG)  
FRANKLIN COUNTY METROPOLITAN PLANNING ORGANIZATION  
FRANKLIN COUNTY WAGE TAX BOARD/ FRANKLIN COUNTY AREA TAX BUREAU  
HOUSING COMMISSION  
HOUSING REHAB EXCEPTION COMMITTEE  
INTERMUNICIPAL WASTE WATER ADVISORY AND WATER SYSTEM ADVISORY COMMITTEES  
MIKE WATERS CITIZEN OF THE YEAR AWARD COMMITTEE  
PARKING, TRAFFIC AND STREET LIGHT COMMITTEE  
PEDESTRIAN AND BICYCLE IMPROVEMENTS PLAN ADVISORY COMMITTEE  
PENSION INVESTMENT COMMITTEE  
PERSONNEL ADVISOR  
PLANNING AND ZONING COMMISSION  
PLUMBERS EXAMINING BOARD  
POLICE STATION PROJECT COMMITTEE  
PRE-SELECTION REVIEW COMMITTEES  
RECREATION ADVISORY COMMITTEE (RAC)  
SARAA'S AIRPORT COMMITTEE  
SHADE TREE COMMISSION  
SISTER CITY COMMITTEE  
STORM SEWER UTILITY RATE STRUCTURE AND CREDIT PROGRAM ADVISORY COMMITTEE  
VACANCY BOARD  
ZONING HEARING BOARD

**BOARD OF HEALTH**

(Meets as needed)

Consists of five (5) members who administer health laws and Ordinances through the Health Officer. (Five Year Terms per Borough Code)

Allen Coffman, Council	12/31/2021
Dr. James E. Hurley II	12/31/2022
Maribeth Fish	12/31/2023
Robert C. Schollaert	12/31/2024
Dr. Scott Card, Borough of Waynesboro Representative	12/31/2025
Dr. Raghav Tirupathi – Alternate	12/31/2021
Dr. Donald DeLorenzo – Alternate	12/31/2021

Staff: David C. Finch, Assistant Borough Manager/Public Works Director

**CONSTRUCTION CODE BOARD OF APPEALS**

(Meets as needed)

Consists of three (3) members, three (3) alternates who hear and decide appeals to decisions of the Building Code Enforcement Officer. This board also functions as a Housing Code Board of Appeals which hears and decides appeals to decisions of the Property Maintenance Code Enforcement Officer.

Lawrence DiBarry	12/31/2021
Christopher Kendall	12/31/2021
Reed Miller	12/31/2021
John Goss, Alternate	12/31/2021
Annette Sue Holland, Alternate	12/31/2021
Patty Flood, Alternate	12/31/2021

Staff: Phil Wolgemuth, Deputy Borough Manager

**CDBG CRITERIA/RANKING COMMITTEE**

(Meets as needed)

Consists of five (5) Council Members and (2) Borough Staff. Expires 12/31/2021.

- Council Member Allen Coffman
- Council Member John Huber
- Council Member Kathy Leedy
- Council Member Sharon Bigler
- Council Member Bill Everly

Staff: Phil Wolgemuth, Deputy Borough Manager

Staff: Guy Shaul, Community and Economic Development Specialist

**CHAMBERSBURG AREA MUNICIPAL AUTHORITY/  
CHAMBERSBURG AREA PARKING AUTHORITY**

(Meets as needed) five year terms

Consists of five (5) members. The Authority provides conduit financing to economic development projects. The Authority also provides financing for parking related projects for Town Council. The Authority owns no assets and manages no operations. The Authority leases assets back to the Borough for operation.

Eric W. Oyer	12/31/2021
Sharon Bigler, Council Member	12/31/2022
Samantha Bietsch	12/31/2023
Greg Lambert	12/31/2024
Thomas L. Newcomer	12/31/2025

Eileen Finucane, Solicitor

Samuel Wiser, Assistant Solicitor

**CIVIL SERVICE COMMISSION**

(Meets as needed)

Consists of three (3) members who interpret and enforce the Borough's Civil Service Rules and Regulations.

Eric W. Oyer	12/31/2021
Robert C. Schollaert	12/31/2023
Jack Jones	12/31/2025
Dominique Brown – Alternate Member	12/31/2025

Staff: The Borough Manager, Assistant Borough Manager, Borough Secretary, Assistant Borough Secretary, Police Chief and Emergency Services Chief

**CURB AND SIDEWALK BOARD OF APPEAL**

The Chambersburg Sidewalk Board of Appeals shall be three members of Town Council selected at each bi-annual reorganization meeting. Curb appeals are sent to the Engineering Department for administrative review only. All terms expire December 31, 2021.

Council Member Mike Herbert  
Council Member John Huber  
Council Member Heath Talhelm

Staff: Phil Wolgemuth, Deputy Borough Manager  
Brian Fogal, Engineering Supervisor

**DOWNTOWN CHAMBERSBURG INC.**

(Meets as needed)

Two (2) representatives of Council and one (1) representative from the Borough staff serve on Downtown Chambersburg Inc. All terms expire December 31, 2021.

Council Member Alice Elia  
Council Member Sharon Bigler

Staff: Guy Shaul, Community and Economic Development Specialist

**ELECTRICIAN'S EXAMINING BOARD**

(Meets as needed)

Consists of five (5) members (including the Electric Superintendent and Assistant Electric Superintendent) to recommend adoption and enforcement of the electric code and licenses professional electricians through examination.

All terms expire December 31, 2021.

Harry M. Taylor  
Clem Malot  
Kenneth Bard

Staff: Ron Pezon, Electric Superintendent  
Staff: Jamie Reed, Electrician/Traffic Signal Technician

**EMERGENCY MANAGEMENT COORDINATOR**

Approved by Council and appointed by the Governor. No expiration.

David C. Finch, Assistant Borough Manager

**EMERGENCY MEDICAL SERVICES COMMITTEE AND  
FRANKLIN COUNTY EMERGENCY SERVICES ALLIANCE**

(Meets as needed)

A representative of Council and a representative of Borough Staff serve on the Emergency Medical Services Committee and the Franklin County Emergency Services Alliance.

Council Member Sharon Bigler 12/31/2021  
Staff: David C. Finch, Assistant Borough Manager 12/31/2021

**ENERGY CONSERVATION OFFICERS**

Appointed by Council for a two year term.

Staff: Ron Pezon, Electric Superintendent 12/31/2021  
Staff: Jeff Heverley, Assistant Electric Superintendent 12/31/2021

**FINANCE CHAIRMAN AND ASSISTANT FINANCE CHAIRMAN**

Expires 12/31/2021

Council Member John Huber, Finance Chairman Council  
Member Mike Herbert, Assistant Finance Chairman

**FIRE CODE BOARD OF APPEALS**

Two (2) members will become part of the Construction Code Board of Appeals who hear and decide appeals to decisions of the Fire Code Enforcement Officer  
(Meets as needed)

Jim Hammond	12/31/2021
M. L. Marotte, III	12/31/2021

Staff: Dustin Ulrich, ESC

**FRANKLIN COUNTY COUNCIL OF GOVERNMENT (COG)**

(Meets as needed)

Two (2) representatives of Council serve on the Franklin County COG.  
All terms expire December 31, 2021.

Council Member Kathy Leedy, Voting Delegate  
Council Member Barb Beattie, Alternate Voting Delegate

Staff: Guy Shaul, Community and Economic Development Specialist

**FRANKLIN COUNTY METROPOLITAN PLANNING ORGANIZATION**

(Meets as needed)

Two (2) representatives of the Borough serve on the Franklin County MPO.  
All terms expire December 31, 2021.

Council Member Allen Coffman  
Phil Wolgemuth, Alternate

Staff: Phil Wolgemuth, Deputy Borough Manager

**FRANKLIN COUNTY AREA TAX BUREAU  
AND FRANKLIN COUNTY TAX COLLECTION COMMITTEE**

Two (2) representatives of Council serve on the Franklin County Area Tax Bureau and the Franklin County Tax Collection Committee.  
All terms expire December 31, 2021.

John Huber, Finance Chair, Voting Delegate  
Mike Herbert, Asst. Finance Chair, Alternate Voting Delegate

Staff: Jason H. Cohen, Director of Finance/Borough Treasurer

**HOUSING COMMISSION**

(Meets as needed)

Consists of five (5) members charged with enforcing the Boroughs Fair Housing Ordinance, and hears and disposes of complaints in housing.

Christopher Kendal	12/31/2021
Jenny Waters	12/31/2022
Jack Jones	12/31/2023
Arnold Barbour	12/31/2024
Louisa Cowles	12/31/2025

Staff: Phil Wolgemuth, Deputy Borough Manager

**HOUSING REHAB EXCEPTION COMMITTEE**

(Meets as needed)

Consists of staff and two (2) representatives of Council. Hears appeals or concerns of the Borough’s Housing Rehab Policy. All terms expire December 31, 2021.

- Council Member Sharon Bigler
- Council Member Barb Beattie
- Jason Cohen, Director of Finance
- Phil Wolgemuth, Deputy Borough Manager
- Guy Shaul, Community and Economic Development Specialist

**INTERMUNICIPAL WATER, WASTE WATER AND STORM WATER LIAISON COMMITTEES**

(Meets as needed) Consists of four (4) staff and three (3) Council Representatives. All terms expire December 31, 2021.

- Council Member Allen B. Coffman
- Council Member Bill Everly
- Council Member John Huber
- Jeffrey Stonehill, Borough Manager
- G. Bryan Salzman, Borough Solicitor
- Lance Anderson, Water/Sewer Superintendent
- Ron Kelly, Waste Water Treatment Plant Supervisor
- Andy Stottlemeyer, Storm Sewer System Manger

**MIKE WATERS CITIZEN OF THE YEAR COMMITTEE**

(Meets as needed)

Consists of Citizen, Staff and Council Representatives.  
All terms expire December 31, 2021.

- Council Member Heath Talhelm
- Jenny Waters
- William Donald Waters
- Staff: David Finch, Assistant Borough Manager
- Staff: Julie Redding, Acting Recreation Superintendent

**PARKING, TRAFFIC, AND STREET LIGHT COMMITTEE**

(Normally meets the 1st Monday of each month at 7:00 PM)

Consists of nine (9) members who recommend to council actions to improve parking, traffic and street lighting conditions in the Borough.

All terms expire December 31, 2021.

Council Member Kathy Leedy

Council Member Mike Herbert

Jeff Truhan

David Black

Janice Cook

Penny Shaul

Jim Maun

Gary Baker

Staff: Borough Manager, Police Chief, Engineering Supervisor and Assistant Electric Superintendent

**PEDESTRIAN AND BICYCLE IMPROVEMENTS PLAN ADVISORY COMMITTEE**

(Recommended to meet one time in October, prior to the Budget Recommendation, to review proposed projects) Provides guidance to Town Council to implement the Pedestrian and Bicycle Improvements Plan.

Council Member Sharon Bigler

Council Member Allen Coffman

Council Member Mike Herbert

Larry Camp

Eric Kreyl

Tanya Nitterhouse

Marlon Prather

Sam Thrush

Kim Wertz

Staff: Guy Shaul, Community and Economic Development Specialist

**PENSION INVESTMENT COMMITTEE**

(Meets as needed)

Consists of six (6) staff including the Finance Chairman and the Assistant Finance Chairman and Counsel. All terms expire December 31, 2021.

Council Member John Huber, Finance Chairman

Council Member Mike Herbert, Assistant Finance Chairman

Jeffrey Stonehill, Borough Manager

David C. Finch, Assistant Borough Manager

Jason Cohen, Director of Finance

vacant, Asst. Director of Finance

Sam Wisner, Solicitor's Office

Randy Rhodes, Special Counsel

**PERSONNEL ADVISOR**

Appointed by Council for a two year term; Expires 12/3/2021  
Council Member Allen Coffman

**PLANNING AND ZONING COMMISSION**

(Normally meets the 1st Tuesday of each month at 7:00 PM)

Consists of nine (9) members responsible for planning the future development and improvement of the Borough and recommends policies, regulations, ordinances, programs, subdivision and land development plans, and zoning changes to Council.

Council Member Allen Coffman	12/31/2021
Council Member Bill Everly	12/31/2021
Mark Miller	12/31/2021
Shane Snively	12/31/2021
Andrew Paszkowski	12/31/2021
Sean Scott	12/31/2021
Sara Dann	12/31/2023
Michael F. Boryan	12/31/2023
Amer Chauhdry	12/31/2023

Staff: Phil Wolgemuth, Deputy Borough Manager

**PLUMBER’S EXAMINING BOARD**

(Meets as needed)

Consists of five (5) members (including the Water/Sewer Superintendent and the Borough’s Plumbing Inspector) who recommend adoption and enforcement of the plumbing code and licenses professional plumbers through examination.

All terms expire December 31, 2021.

- Wesley T. Martin
- Rodney B. Smith
- Bill Mellors
- Brad Mann

Staff: Lance Anderson, Water/Sewer Superintendent

Staff: Daryl Meyers, W/S System Inspector



**PRE-SELECTION REVIEW COMMITTEES**

Established by Council in conjunction with Council Resolution of 2/9/13 that defined the “post-certified list process” whenever there is a need to hire a new or promote an existing Police Officer and/or Firefighter. All Terms expire 12/31/21

Police:

Established by Council in conjunction with Council Resolution of 2/9/13 that defined the “post-certified list process” whenever there is a need to hire a new or promote an existing Police Officer. Terms are indefinite per Resolution of 9/10/18.

- A. Mayor
- B. The Police Chief
- C. The Town Council Personnel Liaison or an alternate if unavailable
- D. A Borough resident, to be invited by the Mayor to participate
- E. A law enforcement professional from another community, to be invited by the Police Chief to participate

Fire:

- Borough Management – David C. Finch
- Emergency Services Chief – Dustin Ulrich Council
- Personnel Liaison – Allen Coffman Council Member (Borough)
- Resident – Herb Dolaway
- Chief Randy O’Donnell, Shippensburg Fire Department
- Alternate – Borough Resident – William Kelly
- Alternate – Chief Robert A. Denney, Letterkenny Fire Department

**POLICE STATION PROJECT COMMITTEE**

Council Member Huber

**RECREATION ADVISORY COMMITTEE (RAC)**

(Normally meets the 2<sup>nd</sup> Thursday of each month at 7:00 PM)

Consists of five (5) members at large and two (2) Council Members who are advising on recreation matters to the Borough Manager. All terms expire December 31, 2021.

Council Member Barb Beattie  
Council Member Heath Talhelm

John Perry	Mike Rideout
Brad Elter	John M. Trail
Sean Scott	

Staff: Julie Redding, Recreation Superintendent

**SARAA'S AIRPORT COMMITTEE**

(Meets as needed)

Consists of one (1) Council Representative who serves on the SARAA's Airport Committee.

Council Member Alice Elia

12/31/2021

**SHADE TREE COMMITTEE**

(Meets as needed)

Consists of five (5) members who have exclusive custody and control of shade trees in the Borough which are planted or growing on any street, public right of way, tree lawns or properties owned by the Borough. They also provide public education on tree care and planting.

Council Member Heath Talhelm

12/31/2021

Chris Snavely – Chairman

12/31/2021

Edward Wells

12/31/2023

Doug Hartz

12/31/2024

Corey Alleman

12/31/2025

Staff: Jamia L. Wright, Borough Secretary

**SISTER CITY COMMITTEE**

(Meets as needed)

Members are charged with maintaining relations with Gotemba, Japan, the Boroughs Sister City. All terms expire December 31, 2021.

Woodrow "Woody" Kadel, Chairman

Stella Girard, Vice Chairman

Dennis Miller

Cindy Richards

Staff: Walter C. Bietsch, Mayor

**STORM SEWER UTILITY RATE STRUCTURE AND CREDIT PROGRAM  
ADVISORY COMMITTEE**

(Meets as needed)

Provides guidance to Town Council and planning consultant, Herbert, Rowland & Grubic, Inc., regarding preparation of a Storm Sewer Utility Rate Structure and Credit Program

Council Member John Huber; Council Member Bill Everly  
Ken Adams; Carla Christian, Mike Kalathas;  
Jason Warrenfeltz, Tim Murray; Tanya Nitterhouse Edward Peters;  
Phil Tarquino, Bernie Washabaugh, Jr.

Staff: Phil Wolgemuth and Andy Stottlemyer

**VACANCY BOARD**

(Meets as needed)

Consists of one (1) member who chairs a board with Council to fill vacancies on Council when Council has not done so.

Robert C. Schollaert

12/31/2021

Staff: Jamia L. Wright, Borough Secretary

**ZONING HEARING BOARD**

(Normally meets the 1<sup>st</sup> Tuesday of each month at 5:00 PM, unless there are no appeals)

Consists of five (5) members and three (3) alternates who determine and decide appeals to actions of the Borough Zoning Officer. They may grant variances and special exceptions. Council cannot have representation on the Zoning Hearing Board.

Melisha Miller

12/31/2021

David Walter

12/31/2022

H. Joanne Tweedle

12/31/2023

Mary Suzanne Meals

12/31/2024

John Gray

12/31/2025

Gary Baker, Alternate

12/31/2021

Terry Toohig, Alternate

12/31/2023

Brad Bender, Alternate

12/31/2025

Staff: Phil Wolgemuth, Deputy Borough Manager

Update 1/6/2020 organizational meeting; corrected 1/27/2020; updated 3/9/3030; updated 11/23/2020; updated 12/14/2020