

AUTHORITIES / BOARDS / COMMITTEES

BOARD OF HEALTH
CONSTRUCTION CODE BOARD OF APPEALS
CDGB CRITERIA/RANKING COMMITTEE
CHAMBERSBURG AREA MUNICIPAL AUTHORITY/CHAMBERSBURG AREA PARKING AUTHORITY
CIVIL SERVICE COMMISSION
CURB AND SIDEWALK BOARD OF APPEAL
DOWNTOWN CHAMBERSBURG, INC.
ELECTRICIAN'S EXAMINING BOARD
EMERGENCY MANAGEMENT COORDINATOR
EMS COMMITTEE & FRANKLIN COUNTY EMERGENCY SERVICES ALLIANCE
ENERGY CONSERVATION OFFICERS
FINANCE CHAIRMAN AND ASSISTANT FINANCE CHAIRMAN
FIRE CODE BOARD OF APPEALS
FRANKLIN COUNTY COUNCIL OF GOVERNMENT (COG)
FRANKLIN COUNTY METROPOLITAN PLANNING ORGANIZATION
FRANKLIN COUNTY WAGE TAX BOARD/ FRANKLIN COUNTY AREA TAX BUREAU
HOUSING COMMISSION
HOUSING REHAB EXCEPTION COMMITTEE
INTERMUNICIPAL WASTE WATER ADVISORY AND WATER SYSTEM ADVISORY COMMITTEES
MIKE WATERS CITIZEN OF THE YEAR AWARD COMMITTEE
PARKING, TRAFFIC AND STREET LIGHT COMMITTEE
PEDESTRIAN AND BICYCLE IMPROVEMENTS PLAN ADVISORY COMMITTEE
PENSION INVESTMENT COMMITTEE
PERSONNEL ADVISOR
PLANNING AND ZONING COMMISSION
PLUMBERS EXAMINING BOARD
POLICE STATION PROJECT COMMITTEE
PRE-SELECTION REVIEW COMMITTEES
RECREATION ADVISORY COMMITTEE (RAC)
SARAA'S AIRPORT COMMITTEE
SHADE TREE COMMISSION
SISTER CITY COMMITTEE
STORM SEWER UTILITY RATE STRUCTURE AND CREDIT PROGRAM ADVISORY COMMITTEE
VACANCY BOARD
ZONING HEARING BOARD

BOARD OF HEALTH

(Meets as needed)

Consists of five (5) members who administer health laws and Ordinances through the Health Officer. (Five Year Terms per Borough Code)

| | |
|--------------------------------------|------------|
| Allen Coffman, Council | 12/31/2021 |
| Borough of Waynesboro Representative | 12/31/2020 |
| Dr. James E. Hurley II | 12/31/2022 |
| Maribeth Fish | 12/31/2023 |
| Robert C. Schollaert | 12/31/2024 |
| Dr. Raghav Tirupathi – Alternate | 12/31/2021 |
| Dr. Donald DeLorenzo – Alternate | 12/31/2021 |

Staff: David C. Finch, Assistant Borough Manager/Public Works Director

CONSTRUCTION CODE BOARD OF APPEALS

(Meets as needed)

Consists of three (3) members, three (3) alternates who hear and decide appeals to decisions of the Building Code Enforcement Officer. This board also functions as a Housing Code Board of Appeals which hears and decides appeals to decisions of the Property Maintenance Code Enforcement Officer.

| | |
|--------------------------------|------------|
| Lawrence DiBarry | 12/31/2021 |
| Christopher Kendall | 12/31/2021 |
| Reed Miller | 12/31/2021 |
| John Goss, Alternate | 12/31/2021 |
| Annette Sue Holland, Alternate | 12/31/2021 |
| Patty Flood, Alternate | 12/31/2021 |

Staff: Phil Wolgemuth, Deputy Borough Manager

CDBG CRITERIA/RANKING COMMITTEE

(Meets as needed)

Consists of five (5) Council Members and (2) Borough Staff. Expires 12/31/2021.

- Council Member Allen Coffman
- Council Member John Huber
- Council Member Kathy Leedy
- Council Member Sharon Bigler
- Council Member Bill Everly

Staff: Phil Wolgemuth, Deputy Borough Manager

Staff: Guy Shaul, Community and Economic Development Specialist

**CHAMBERSBURG AREA MUNICIPAL AUTHORITY/
CHAMBERSBURG AREA PARKING AUTHORITY**

(Meets as needed)

Consists of five (5) members. The Authority provides conduit financing to economic development projects. The Authority also provides financing for parking related projects for Town Council. The Authority owns no assets and manages no operations. The Authority leases assets back to the Borough for operation.

| | |
|-------------------------------|------------|
| William F. McLaughlin | 12/31/2020 |
| Eric W. Oyer | 12/31/2021 |
| Sharon Bigler, Council Member | 12/31/2022 |
| Samantha Bietsch | 12/31/2023 |
| Greg Lambert | 12/31/2024 |

Eileen Finucane, Solicitor

Samuel Wiser, Assistant Solicitor

CIVIL SERVICE COMMISSION

(Meets as needed)

Consists of three (3) members who interpret and enforce the Borough's Civil Service Rules and Regulations.

| | |
|----------------------|------------|
| Eric W. Oyer | 12/31/2021 |
| Robert C. Schollaert | 12/31/2023 |
| Jack Jones | 12/31/2025 |

Staff: The Borough Manager, Assistant Borough Manager, Borough Secretary, Assistant Borough Secretary, Police Chief and Emergency Services Chief

CURB AND SIDEWALK BOARD OF APPEAL

The Chambersburg Sidewalk Board of Appeals shall be three members of Town Council selected at each bi-annual reorganization meeting. Curb appeals are sent to the Engineering Department for administrative review only. All terms expire December 31, 2021.

Council Member Mike Herbert
Council Member John Huber
Council Member Heath Talhelm

Staff: Phil Wolgemuth, Deputy Borough Manager
Brian Fogal, Engineering Supervisor

DOWNTOWN CHAMBERSBURG INC.

(Meets as needed)

Two (2) representatives of Council and one (1) representative from the Borough staff serve on Downtown Chambersburg Inc. All terms expire December 31, 2021.

Council Member Alice Elia
Council Member Amer Chaudhry

Staff: Guy Shaul, Community and Economic Development Specialist

ELECTRICIAN'S EXAMINING BOARD

(Meets as needed)

Consists of five (5) members (including the Electric Superintendent and Assistant Electric Superintendent) to recommend adoption and enforcement of the electric code and licenses professional electricians through examination.

All terms expire December 31, 2021.

Harry M. Taylor
Clem Malot
Kenneth Bard

Staff: Ron Pezon, Electric Superintendent
Staff: Jamie Reed, Electrician/Traffic Signal Technician

EMERGENCY MANAGEMENT COORDINATOR

Approved by Council and appointed by the Governor. No expiration.

David C. Finch, Assistant Borough Manager

**EMERGENCY MEDICAL SERVICES COMMITTEE AND
FRANKLIN COUNTY EMERGENCY SERVICES ALLIANCE**

(Meets as needed)

A representative of Council and a representative of Borough Staff serve on the Emergency Medical Services Committee and the Franklin County Emergency Services Alliance.

Council Member Sharon Bigler 12/31/2021
Staff: David C. Finch, Assistant Borough Manager 12/31/2021

ENERGY CONSERVATION OFFICERS

Appointed by Council for a two year term.

Staff: Ron Pezon, Electric Superintendent 12/31/2021
Staff: Jeff Heverley, Assistant Electric Superintendent 12/31/2021

FINANCE CHAIRMAN AND ASSISTANT FINANCE CHAIRMAN

Expires 12/31/2021

Council Member John Huber, Finance Chairman Council
Member Mike Herbert, Assistant Finance Chairman

FIRE CODE BOARD OF APPEALS

Two (2) members will become part of the Construction Code Board of Appeals who hear and decide appeals to decisions of the Fire Code Enforcement Officer
(Meets as needed)

| | |
|--------------------|------------|
| Jim Hammond | 12/31/2021 |
| M. L. Marotte, III | 12/31/2021 |

Staff: Dustin Ulrich, ESC

FRANKLIN COUNTY COUNCIL OF GOVERNMENT (COG)

(Meets as needed)

Two (2) representatives of Council serve on the Franklin County COG.
All terms expire December 31, 2021.

Council Member Kathy Leedy, Voting Delegate
Council Member Barb Beattie, Alternate Voting Delegate

Staff: Guy Shaul, Community and Economic Development Specialist

FRANKLIN COUNTY METROPOLITAN PLANNING ORGANIZATION

(Meets as needed)

Two (2) representatives of the Borough serve on the Franklin County MPO.
All terms expire December 31, 2021.

Council Member Allen Coffman
Phil Wolgemuth, Alternate

Staff: Phil Wolgemuth, Deputy Borough Manager

**FRANKLIN COUNTY AREA TAX BUREAU
AND FRANKLIN COUNTY TAX COLLECTION COMMITTEE**

Two (2) representatives of Council serve on the Franklin County Area Tax Bureau and the Franklin County Tax Collection Committee.
All terms expire December 31, 2021.

Jason Cohen, Director of Finance, Voting Delegate
John Huber, Finance Chair, Alternate Voting Delegate

Staff: Jason H. Cohen, Director of Finance/Borough Treasurer

HOUSING COMMISSION

(Meets as needed)

Consists of five (5) members charged with enforcing the Boroughs Fair Housing Ordinance, and hears and disposes of complaints in housing.

| | |
|--------------------|------------|
| Louisa Cowles | 12/31/2020 |
| Christopher Kendal | 12/31/2021 |
| Jenny Waters | 12/31/2022 |
| Jack Jones | 12/31/2023 |
| Arnold Barbour | 12/31/2024 |

Staff: Phil Wolgemuth, Deputy Borough Manager

HOUSING REHAB EXCEPTION COMMITTEE

(Meets as needed)

Consists of staff and two (2) representatives of Council. Hears appeals or concerns of the Borough’s Housing Rehab Policy. All terms expire December 31, 2021.

- Council Member Sharon Bigler
- Council Member Barb Beattie
- Jason Cohen, Director of Finance
- Phil Wolgemuth, Deputy Borough Manager
- Guy Shaul, Community and Economic Development Specialist

INTERMUNICIPAL WATER, WASTE WATER AND STORM WATER LIAISON COMMITTEES

(Meets as needed) Consists of four (4) staff and three (3) Council Representatives. All terms expire December 31, 2021.

- Council Member Allen B. Coffman
- Council Member Bill Everly
- Council Member John Huber
- Jeffrey Stonehill, Borough Manager
- G. Bryan Salzman, Borough Solicitor
- Lance Anderson, Water/Sewer Superintendent
- Ron Kelly, Waste Water Treatment Plant Supervisor
- Andy Stottlemeyer, Storm Sewer System Manger

MIKE WATERS CITIZEN OF THE YEAR COMMITTEE

(Meets as needed)

Consists of Citizen, Staff and Council Representatives.
All terms expire December 31, 2021.

- Council Member Heath Talhelm
- Jenny Waters
- William Donald Waters
- Staff: David Finch, Assistant Borough Manager
- Staff: Julie Redding, Acting Recreation Superintendent

PARKING, TRAFFIC, AND STREET LIGHT COMMITTEE

(Normally meets the 1st Monday of each month at 7:00 PM)

Consists of nine (9) members who recommend to council actions to improve parking, traffic and street lighting conditions in the Borough.

All terms expire December 31, 2021.

Council Member Kathy Leedy
Council Member Mike Herbert
Jeff Truhan David Black
Janice Cook Penny Shaul
Jim Maun Gary Baker

Staff: Borough Manager, Police Chief, Engineering Supervisor and Assistant Electric Superintendent

PEDESTRIAN AND BICYCLE IMPROVEMENTS PLAN ADVISORY COMMITTEE

(Recommended to meet one time in October, prior to the Budget Recommendation, to review proposed projects) Provides guidance to Town Council to implement the Pedestrian and Bicycle Improvements Plan.

Council Member Sharon Bigler
Council Member Allen Coffman
Council Member Mike Herbert
Larry Camp
Eric Kreyl
Tanya Nitterhouse
Marlon Prather
Sam Thrush
Kim Wertz

Staff: Guy Shaul, Community and Economic Development Specialist

PENSION INVESTMENT COMMITTEE

(Meets as needed)

Consists of six (6) staff including the Finance Chairman and the Assistant Finance Chairman and Counsel. All terms expire December 31, 2021.

Council Member John Huber, Finance Chairman
Council Member Mike Herbert, Assistant Finance Chairman
Jeffrey Stonehill, Borough Manager
David C. Finch, Assistant Borough Manager
Jason Cohen, Director of Finance
vacant, Asst. Director of Finance
Sam Wiser, Solicitor's Office
Randy Rhodes, Special Counsel

PERSONNEL ADVISOR

Appointed by Council for a two year term; Expires 12/3/2021
Council Member Allen Coffman

PLANNING AND ZONING COMMISSION

(Normally meets the 1st Tuesday of each month at 7:00 PM)

Consists of nine (9) members responsible for planning the future development and improvement of the Borough and recommends policies, regulations, ordinances, programs, subdivision and land development plans, and zoning changes to Council.

| | |
|------------------------------|------------|
| Council Member Allen Coffman | 12/31/2021 |
| Council Member Amer Chaudhry | 12/31/2021 |
| Mark Miller | 12/31/2021 |
| Shane Snively | 12/31/2021 |
| Andrew Paszkowski | 12/31/2021 |
| Sean Scott | 12/31/2021 |
| Sara Dann | 12/31/2023 |
| Michael F. Boryan | 12/31/2023 |
| Rodney L. Hocker | 12/31/2023 |

Staff: Phil Wolgemuth, Deputy Borough Manager

PLUMBER’S EXAMINING BOARD

(Meets as needed)

Consists of five (5) members (including the Water/Sewer Superintendent and the Borough’s Plumbing Inspector) who recommend adoption and enforcement of the plumbing code and licenses professional plumbers through examination.

All terms expire December 31, 2021.

- Wesley T. Martin
- Rodney B. Smith
- Bill Mellors
- Brad Mann

Staff: Lance Anderson, Water/Sewer Superintendent

Staff: Daryl Meyers, W/S System Inspector

PRE-SELECTION REVIEW COMMITTEES

Established by Council in conjunction with Council Resolution of 2/9/13 that defined the “post-certified list process” whenever there is a need to hire a new or promote an existing Police Officer and/or Firefighter. All Terms expire 12/31/21

Police:

Established by Council in conjunction with Council Resolution of 2/9/13 that defined the “post-certified list process” whenever there is a need to hire a new or promote an existing Police Officer. Terms are indefinite per Resolution of 9/10/18.

- A. Mayor
- B. The Police Chief
- C. The Town Council Personnel Liaison or an alternate if unavailable
- D. A Borough resident, to be invited by the Mayor to participate
- E. A law enforcement professional from another community, to be invited by the Police Chief to participate

Fire:

- Borough Management – David C. Finch
- Emergency Services Chief – Dustin Ulrich Council
- Personnel Liaison – Allen Coffman Council Member (Borough)
- Resident – Herb Dolaway
- Chief Randy O’Donnell, Shippensburg Fire Department
- Alternate – Borough Resident – William Kelly
- Alternate – Chief William Durfee, Letterkenny Fire Department

POLICE STATION PROJECT COMMITTEE

Council Member Huber

RECREATION ADVISORY COMMITTEE (RAC)

(Normally meets the 2nd Thursday of each month at 7:00 PM)

Consists of five (5) members at large and two (2) Council Members who are advising on recreation matters to the Borough Manager. All terms expire December 31, 2021.

Council Member Barb Beattie
Council Member Heath Talhelm

| | |
|------------|---------------|
| John Perry | Mike Rideout |
| Brad Elter | John M. Trail |
| Sean Scott | |

Staff: Julie Redding, Recreation Superintendent

SARAA'S AIRPORT COMMITTEE

(Meets as needed)

Consists of one (1) Council Representative who serves on the SARAA's Airport Committee.

Council Member Alice Elia

12/31/2021

SHADE TREE COMMITTEE

(Meets as needed)

Consists of five (5) members who have exclusive custody and control of shade trees in the Borough which are planted or growing on any street, public right of way, tree lawns or properties owned by the Borough. They also provide public education on tree care and planting.

| | |
|------------------------------|------------|
| Council Member Heath Talhelm | 12/31/2021 |
| Charles White | 12/31/2020 |
| Chris Snavely – Chairman | 12/31/2021 |
| Mark Seimans | 12/31/2022 |
| Edward Wells | 12/31/2023 |
| Doug Hartz | 12/31/2024 |

Staff: Jamia L. Wright, Borough Secretary

SISTER CITY COMMITTEE

(Meets as needed)

Members are charged with maintaining relations with Gotemba, Japan, the Boroughs Sister City. All terms expire December 31, 2021.

Woodrow "Woody" Kadel, Chairman
 Stella Girard, Vice Chairman
 Mr. & Mrs. Charles Schichter
 Dennis Miller
 Cindy Richards

Staff: Walter C. Bietsch, Mayor

STORM SEWER UTILITY RATE STRUCTURE AND CREDIT PROGRAM

ADVISORY COMMITTEE

(Meets as needed)

Provides guidance to Town Council and planning consultant, Herbert, Rowland & Grubic, Inc., regarding preparation of a Storm Sewer Utility Rate Structure and Credit Program

Council Member John Huber; Council Member Bill Everly
Ken Adams; Carla Christian
Mike Kalathas; Jason Warrenfeltz
Tim Murray; Tanya Nitterhouse
Edward Peters; Phil Tarquino
Bernie Washabaugh, Jr.

Staff: Phil Wolgemuth and Andy Stottlemyer

VACANCY BOARD

(Meets as needed)

Consists of one (1) member who chairs a board with Council to fill vacancies on Council when Council has not done so.

Robert C. Schollaert

12/31/2020

Staff: Jamia L. Wright, Borough Secretary

ZONING HEARING BOARD

(Normally meets the 1st Tuesday of each month at 5:00 PM, unless there are no appeals)

Consists of five (5) members and three (3) alternates who determine and decide appeals to actions of the Borough Zoning Officer. They may grant variances and special exceptions. Council cannot have representation on the Zoning Hearing Board.

| | |
|----------------------------|------------|
| John Gray | 12/31/2020 |
| Melisha Miller | 12/31/2021 |
| David Walter | 12/31/2022 |
| H. Joanne Tweedle | 12/31/2023 |
| Mary Suzanne Meals | 12/31/2024 |
| Theresa Johnson, Alternate | 12/31/2020 |
| Gary Baker, Alternate | 12/31/2021 |
| Terry Toohig, Alternate | 12/31/2023 |

Staff: Phil Wolgemuth, Deputy Borough Manager