

AUTHORITIES / BOARDS / COMMITTEES

BOARD OF HEALTH

CONSTRUCTION CODE BOARD OF APPEALS

CDGB CRITERIA/RANKING COMMITTEE

CHAMBERSBURG AREA MUNICIPAL AUTHORITY/CHAMBERSBURG AREA PARKING AUTHORITY

CIVIL SERVICE COMMISSION

CURB AND SIDEWALK POLICY COMPLIANCE

DOWNTOWN CHAMBERSBURG, INC.

ELECTRICIAN'S EXAMINING BOARD

EMERGENCY MANAGEMENT COORDINATOR

EMS COMMITTEE & FRANKLIN COUNTY EMERGENCY SERVICES ALLIANCE

ENERGY CONSERVATION OFFICERS

FINANCE CHAIRMAN AND ASSISTANT FINANCE CHAIRMAN

FIRE CODE BOARD OF APPEALS

FRANKLIN COUNTY COUNCIL OF GOVERNMENT (COG)

FRANKLIN COUNTY AREA TAX BUREAU/TAX COLLECTION COMMITTEE

HOUSING COMMISSION

HOUSING REHAB EXCEPTION COMMITTEE

INTERMUNICIPAL WASTE WATER ADVISORY AND WATER SYSTEM ADVISORY COMMITTEES

PARKING, TRAFFIC AND STREET LIGHT COMMITTEE

PEDESTRIAN AND BICYCLE IMPROVEMENTS PLAN ADVISORY COMMITTEE

PENSION INVESTMENT COMMITTEE

PERSONNEL ADVISOR

PLANNING AND ZONING COMMISSION

PLUMBERS EXAMINING BOARD

PRE-SELECTION REVIEW COMMITTEES

RECREATION ADVISORY COMMITTEE (RAC)

SARAA'S AIRPORT COMMITTEE

SHADE TREE COMMISSION

SISTER CITY COMMITTEE

STORM SEWER UTILITY RATE STRUCTURE AND CREDIT PROGRAM ADVISORY COMMITTEE

VACANCY BOARD

ZONING HEARING BOARD

BOARD OF HEALTH

(Meets as needed)

Consists of five (5) members who administer health laws and Ordinances through the Health Officer.

Allen Coffman, Council	12/31/2017
Patricia Goulding	12/31/2017
Maribeth Bradley	12/31/2018
Robert C. Schollaert	12/31/2019
Dr. James E. Hurley II	12/31/2021
Dr. Donald DeLorenzo - Alternate	12/31/2017
Dr. David Hoffman – Alternate	12/31/2017

Staff: David C. Finch, Assistant Borough Manager/Public Works Director

CONSTRUCTION CODE BOARD OF APPEALS

(Meets as needed)

Consists of three (3) members, three (3) alternates who hear and decide appeals to decisions of the Building Code Enforcement Officer. This board also functions as a Housing Code Board of Appeals which hears and decides appeals to decisions of the Property Maintenance Code Enforcement Officer.

Reed Miller	12/31/2018
Lawrence DiBarry	12/31/2019
Christopher Kendall	12/31/2019
_____, Alternate	12/31/2017
Annette Sue Holland, Alternate	12/31/2017
_____, Alternate	12/31/2018

Staff: Phil Wolgemuth, Assistant to the Borough Manager

CDBG CRITERIA/RANKING COMMITTEE

(Meets as needed)

Consists of five (5) Councilmen and (2) Borough Staff. Expires 12/31/2017.

- Councilman Allen Coffman
- Councilman Samantha Bietsch
- Councilman Kathy Leedy
- Councilman Sharon Bigler
- Councilman Health Talhelm

Staff: Phil Wolgemuth, Assistant to the Borough Manager
Staff: Kathy Newcomer, Community Development Specialist

**CHAMBERSBURG AREA MUNICIPAL AUTHORITY/
CHAMBERSBURG AREA PARKING AUTHORITY**

(Meets as needed)

Consists of five (5) members. The Authority provides conduit financing to economic development projects. The Authority also provides financing for parking related projects for Town Council. The Authority owns no assets and manages no operations. The Authority leases assets back to the Borough for operation.

Sharon Bigler, Council	12/31/2017
Julio D. Lecuona	12/31/2018
Greg Lambert	12/31/2019
William F. McLaughlin	12/31/2020
Eric W. Oyer	12/31/2021

Eileen Finucane, Solicitor
Samuel Wiser, Assistant Solicitor

CIVIL SERVICE COMMISSION

(Meets as needed)

Consists of three (3) members who interpret and enforce the Borough's Civil Service Rules and Regulations.

Robert C. Schollaert	12/31/2017
Jack Jones	12/31/2019
Eric W. Oyer	12/31/2021

Staff: The Borough Manager, Assistant Borough Manager, Borough Secretary, Assistant Borough Secretary, Police Chief and Emergency Services Chief

CURB AND SIDEWALK POLICY COMPLIANCE COMMITTEE

(Normally meets the 3rd Thursday of January, April, July, and October at 7:00 PM)

Consists of two (2) Councilmen and five (5) citizen members (1 from each ward) charged with advising Councilmen on curb and sidewalk matters.

All terms expire December 31, 2017.

Councilman Herb Dolaway	Ward 1 – Nathan Neil
Councilman Jeremy Cate	Ward 2 – Chris Snaveley
	Ward 3 – Todd Hornbaker Sr.
	Ward 4 – Jim Goetz
	Ward 5 – William Butts

Staff: Phil Wolgemuth, Assistant to the Borough Manager and
Brian Fogal, Engineering Supervisor

DOWNTOWN CHAMBERSBURG INC.

(Meets as needed)

Two (2) representatives of Council and one (1) representative from the Borough staff serve on Downtown Chambersburg Inc. All terms expire December 31, 2017.

Councilman Alice Elia
Councilman Louisa 'Lou' Cowles

Staff: Guy Shaul, Recreation Superintendent

ELECTRICIAN'S EXAMINING BOARD

(Meets as needed)

Consists of five (5) members (including the Electric Superintendent and Assistant Electric Superintendent) to recommend adoption and enforcement of the electric code and licenses professional electricians through examination.

All terms expire December 31, 2017.

Harry M. Taylor
Clem Malot
Kenneth Bard

Staff: Ron Pezon, Electric Superintendent
Staff: Jamie Reed, Electrician/Traffic Signal Technician

EMERGENCY MANAGEMENT COORDINATOR

Approved by Council and appointed by the Governor. No expiration.

David C. Finch, Assistant Borough Manager

**EMERGENCY MEDICAL SERVICES COMMITTEE AND
FRANKLIN COUNTY EMERGENCY SERVICES ALLIANCE**

(Meets as needed)

A representative of Council and a representative of Borough Staff serve on the Emergency Medical Services Committee and the Franklin County Emergency Services Alliance.

Councilman Sharon Bigler 12/31/2017
Staff: David C. Finch, Assistant Borough Manager 12/31/2017

ENERGY CONSERVATION OFFICERS

Appointed by Council for a two year term.

Staff: Ron Pezon, Electric Superintendent 12/31/2017
Staff: Jeff Heverley, Assistant Electric Superintendent 12/31/2017

FINANCE CHAIRMAN AND ASSISTANT FINANCE CHAIRMAN

Expires 12/31/2017

Councilman Sean Scott, Finance Chairman
Councilman Samantha Bietsch, Assistant Finance Chairman

FIRE CODE BOARD OF APPEALS

Two (2) members will become part of the Construction Code Board of Appeals who hear and decide appeals to decisions of the Fire Code Enforcement Officer
(Meets as needed)

Jim Hammond 12/31/2017
M. L. Marotte, III 12/31/2017

Staff: Butch Leonhard, ESC

FRANKLIN COUNTY COUNCIL OF GOVERNMENT (COG)

(Meets as needed)

Two (2) representatives of Council serve on the Franklin County COG.
All terms expire December 31, 2017.

Councilman Louisa ‘Lou’ Cowles, Voting Delegate
Councilman Kathy Leedy, Alternate Voting Delegate

Staff: Dave Finch, Assistant Borough Manager

**FRANKLIN COUNTY AREA TAX BUREAU
AND FRANKLIN COUNTY TAX COLLECTION COMMITTEE**

Two (2) representatives of Council serve on the Franklin County Area Tax Bureau and the Franklin County Tax Collection Committee.
All terms expire December 31, 2017.

Samantha Bietsch, Assistant Finance Chair, Voting Delegate
Jason H. Cohen, Director of Finance/Borough Treasurer, Alternate Voting Delegate

HOUSING COMMISSION

(Meets as needed)

Consists of five (5) members charged with enforcing the Boroughs Fair Housing Ordinance, and hears and disposes of complaints in housing.

Jenny Waters 12/31/2017
Jack Jones 12/31/2018
Arnold Barbour 12/31/2019
Louisa Cowles 12/31/2020
Christopher Kendal 12/31/2021

Staff: Phil Wolgemuth, Assistant to the Borough Manager

HOUSING REHAB EXCEPTION COMMITTEE

(Meets as needed)

Consists of four (4) staff and two (2) representatives of Council. Hears appeals or concerns of the Borough’s Housing Rehab Policy. All terms expire December 31, 2017.

- Councilman Jeremy Cate
- Councilman Louisa “Lou” Cowles
- David C. Finch, Assistant Borough Manager
- Phil Wolgemuth, Assistant to the Borough Manager
- Kathy Newcomer, Community Development Specialist

INTERMUNICIPAL WASTE WATER ADVISORY AND WATER SYSTEM ADVISORY COMMITTEES

(Meets as needed)

Consists of four (4) staff and two (2) Council Representatives. All terms expire December 31, 2017.

- Councilman Allen B. Coffman
- Councilman Heath Talhelm
- Jeffrey Stonehill, Borough Manager
- G. Bryan Salzman, Borough Solicitor
- Lance Anderson, Water/Sewer Superintendent
- Ron Kelly, Waste Water Treatment Plant Supervisor

PARKING, TRAFFIC, AND STREET LIGHT COMMITTEE

(Normally meets the 1st Monday of each month at 7:00 PM)

Consists of nine (9) members who recommend to council actions to improve parking, traffic and street lighting conditions in the Borough.

All terms expire December 31, 2017.

- Councilman Health Talhelm
- Councilman Kathy Leedy

- Jeff Truhan
- David Black
- William D. Butts

- Penny Shaul
- Jim Maun
- Gary Baker

Staff: The Borough Manager, Police Chief, Assistant to the Borough Manager, and Assistant Electric Superintendent

PEDESTRIAN AND BICYCLE IMPROVEMENTS PLAN ADVISORY COMMITTEE

(Meets as needed)

Provides guidance to Town Council and planning consultant, Johnson, Mirmiran & Thompson, regarding preparation of a Pedestrian and Bicycle Improvements Plan

- Councilman Allen Coffman and Councilman Herb Dolaway
- Larry Camp, Paul Cullinane

Cathy Dusman, Dr. Mike Gaudiose
Dan Grandel, Deb Miller, Mark Willson
Tanya Nitterhouse, Barbara Rossini
Tammy Seville, Sam Thrush, Karen Keefer

Staff: Phil Wolgemuth, Assistant to the Borough Manager
Staff: Guy Shaul, Recreation Superintendent

PENSION INVESTMENT COMMITTEE

(Meets as needed)

Consists of six (6) staff including the Finance Chairman and the Assistant Finance Chairman. All terms expire December 31, 2017.

Councilman Sean Scott, Finance Chairman
Councilman Samantha Bietsch, Assistant Finance Chairman
Jeffrey Stonehill, Borough Manager
David C. Finch, Assistant Borough Manager
Jason Cohen, Director of Finance
Rachel Krum, Asst. Director of Finance

PERSONNEL ADVISOR

Appointed by Council for a two year term; Expires 12/3/2017

Councilman Herb Dolaway

PLANNING AND ZONING COMMISSION

(Normally meets the 1st Tuesday of each month at 7:00 PM)

Consists of nine (9) members responsible for planning the future development and improvement of the Borough and recommends policies, regulations, ordinances, programs, subdivision and land development plans, and zoning changes to Council.

Councilman John 'Sean' Scott	12/31/2017
Councilman Jeremy Cate	12/31/2017
Mark Miller	12/31/2017
Shane Snively	12/31/2017
Andrew Paszkowski	12/31/2017
Larry Camp	12/31/2017
Lenore Wyant	12/31/2019
Michael F. Boryan	12/31/2019
Rodney L. Hocker	12/31/2019

Staff: Phil Wolgemuth, Assistant to the Borough Manager

PLUMBER'S EXAMINING BOARD

(Meets as needed)

Consists of five (5) members (including the Water/Sewer Superintendent and the

Borough's Plumbing Inspector) who recommend adoption and enforcement of the plumbing code and licenses professional plumbers through examination.
All terms expire December 31, 2017.

Wesley T. Martin
Rodney B. Smith
Bill Mellors
Brad Mann

Staff: Lance Anderson, Water/Sewer Superintendent
Staff: Daryl Meyers, W/S System Inspector

PRE-SELECTION REVIEW COMMITTEES

Established by Council in conjunction with Council Resolution of 2/9/13 that defined the "post-certified list process" whenever there is a need to hire a new or promote an existing Police Officer and/or Firefighter. All Terms expire 12/31/17

Police:

Borough Management – David C. Finch
Police Chief – Acting Police Chief
Council Personnel Liaison – Herb Dolaway
Borough Resident – Derrick Donnell
Chief Joseph Dougherty, Gettysburg Police Department
Alternate – Borough Resident – William Kelly
Alternate – James Brown, Sheriff Department

Fire:

Borough Management – David C. Finch
Emergency Services Chief – Howard Leonhard
Council Personnel Liaison – Herb Dolaway
Borough Resident – Derrick Donnell
Chief Randy O'Donnell, Shippensburg Fire Department
Alternate – Borough Resident – William Kelly
Alternate – Chief William Durfee, Letterkenny Fire Department

RECREATION ADVISORY COMMITTEE (RAC)

(Normally meets the 2nd Thursday of each month at 7:00 PM)

Consists of five (5) members at large and two (2) Council members who are advising on recreation matters to the Borough Manager. All terms expire December 31, 2017.

Councilman Alice Elia
Councilman Sean Scott

John Perry Mike Rideout
Brad Elter John M. Trail

Paul Luka

Staff: Guy Shaul Recreation Superintendent

SARAA'S AIRPORT COMMITTEE

(Meets as needed)

Consists of one (1) Council Representative who serves on the SARAA's Airport Committee.

Councilman Allen B. Coffman

12/31/2017

SHADE TREE COMMITTEE

(Meets as needed)

Consists of five (5) members who have exclusive custody and control of shade trees in the Borough which are planted or growing on any street, public right of way, tree lawns or properties owned by the Borough. They also provide public education on tree care and planting.

Councilman Herb Dolaway

12/31/2017

Chris Snavely - Chairman

12/31/2017

Edward Wells

12/31/2018

Doug Hartz

12/31/2019

Elizabeth Grant

12/31/2020

George Hurd

12/31/2021

Staff: Jamia L. Wright, Borough Secretary

SISTER CITY COMMITTEE

(Meets as needed)

Members are charged with maintaining relations with Gotemba, Japan, the Boroughs Sister City. All terms expire December 31, 2017.

Woodrow "Woody" Kadel, Chairman

Stella Girard, Vice Chairman

Mr. & Mrs. Charles Schichter

Dennis Miller

Cindy Richards

Staff: Darren Brown, Mayor

STORM SEWER UTILITY RATE STRUCTURE AND CREDIT PROGRAM
ADVISORY COMMITTEE

(Meets as needed)

Provides guidance to Town Council and planning consultant, Herbert, Rowland & Grubic, Inc., regarding preparation of a Storm Sewer Utility Rate Structure and Credit Program

Councilman Herb Dolaway; Councilman Alice Elia
Ken Adams; Carla Christian
Mike Kalathas; Jack Kelly
Tim Murray; Tanya Nitterhouse
Edward Peters; Phil Tarquino
Bernie Washabaugh, Jr.; Sarah Wilson; Larry Lahr

Staff: Phil Wolgemuth; Andy Stottlemyer

VACANCY BOARD

(Meets as needed)

Consists of one (1) member who chairs a board with Council to fill vacancies on Council when Council has not done so.

Robert C. Schollaert

12/31/2017

Staff: Jamia L. Wright, Borough Secretary

ZONING HEARING BOARD

(Normally meets the 1st Tuesday of each month at 5:00 PM,
unless there are no appeals)

Consists of five (5) members and three (3) alternates who determine and decide appeals to actions of the Borough Zoning Officer. They may grant variances and special exceptions. Council cannot have representation on the Zoning Hearing Board.

John Gray

12/31/2017

H. Joanne Tweedle

12/31/2018

Mary Suzanne Meals

12/31/2019

Walter Bailey

12/31/2020

Melisha Miller

12/31/2021

Terry Toohig, Alternate

12/31/2018

Theresa Johnson, Alternate

12/31/2020

Gary Baker, Alternate

12/31/2020

Staff: Phil Wolgemuth, Assistant to the Borough Manager